



Nottingham City Council

Lenton & Wollaton East, Meadows and Wollaton West Area Committee

Date: Wednesday, 23 September 2020

Time: 6.00 pm

Place: Remote - To be held remotely via Zoom -
<https://www.youtube.com/user/NottCityCouncil>

Councillors are requested to attend the above meeting to transact the following business

Director for Legal and Governance

Governance Officer: Catherine Ziane-Pryor **Direct Dial:** 0115 8764298

1 Apologies for absence

2 Declarations of interests

3 Minutes

Of the meeting held on 18 December 2019 (for confirmation)

3 - 14

4 Membership update

To note that:

- 1) due to the current circumstances, existing community reps will continue their appointment for the remaining meetings of 2020/21 and new appointments will be made for 2021/22;
- 2) Kevin Spencer joins the Committee as the community representative for the 26th Nottingham (The Meadows) Scout Group, replacing Richard Gutteridge.

5 Police and Community Protection update

Verbal updates on local activity and issues.

6 Nottingham City Homes Update

Report of the Chief Executive of Nottingham City Homes

15 - 18

7 Items of good news

The opportunity for those in attendance to inform the Committee of good news topics within the Area.

- | | | |
|-----------|---|---------|
| 8 | Draft Affordable Housing Contributions arising from Purpose Built Student Accommodation Supplementary Planning Document
Report of Corporate Director of Development and Growth | 19 - 48 |
| 9 | Ward Report - COVID 19 Response
Report of the Director of Community Protection | 49 - 68 |
| 10 | Area Capital Fund 2020/21
Report of Director of Community Protection | 69 - 76 |
| 11 | Area Capital Schemes approved under Delegation 82a
Report of the Director of Legal and Governance | 77 - 80 |
| 12 | Suggestions for future agenda items
Community Representatives are invited to propose potential future agenda topics for the Committee's consideration | |
| 13 | Dates of future meetings
To note that the Committee will meet at 6.00pm on the following Wednesdays (either at Loxley House or remotely via Zoom video conferencing, dependent on the pandemic situation at the time) | |

6 January 2021
17 March 2021

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

Citizens are advised that this meeting may be recorded by members of the public. Any recording or reporting on this meeting should take place in accordance with the Council's policy on recording and reporting on public meetings, which is available at www.nottinghamcity.gov.uk. Individuals intending to record the meeting are asked to notify the Governance Officer shown above in advance.

Nottingham City Council

Lenton & Wollaton East, Meadows and Wollaton West Area Committee

MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 18 December 2019 from 5.30 pm - 7.08 pm

Membership

Present

Councillor Pavlos Kotsonis (Chair)
Councillor Nicola Heaton (Vice Chair)
Councillor Steve Battlemuch (from minute 28-39)
Councillor Michael Edwards
Councillor Zafran Nawaz Khan
Councillor Sally Longford
Councillor Dave Trimble

Absent

Councillor Cate Woodward

Community Representatives (✓ indicates in attendance)

Lenton & Wollaton East Ward

Sue Bailey	Holy Trinity and The Priory Churches Lenton
Courtney Nangle	The Lenton Centre
✓ Kate Loewenthal	Lenton Drives and Neighbours Residents Association
✓ Jacob Collier	University of Nottingham Students Union
✓ Sylvia Taylor	Wollaton Park Residents Association

Meadows Ward

✓ Miriam Gifford	The Bridges Community Trust
Jeff Meehan	Friends Of Victoria Embankment
Terry Regan	Meadows Association of Diabetics
✓ Jonathan Hughes	Meadows Community Group
Mary Daly	Meadows Dance and Social Group
Basheer Latif	Meadows Muslim Centre
Liz Vivyan	Memorial Gardens Association
✓ Isabell Edis	New Meadows Tenants & Residents Assoc.
✓ Richard Gutteridge	26 th Nottingham (The Meadows) Scout Group
✓ Margaret Spencer	Old Meadows Tenants and Residents Association
✓ Jane Jeffrey	Queens Walk Community Association

Wollaton West Ward

Rob Kirkwood	Friends of Wollaton Park
✓ Chris Bignall	North Wollaton Residents Association
✓ Alan Hall	Wollaton Historical and Conservation Society
Pauline Peck	Wollaton Park Community Association

City-wide Group

Emily Sherwood	Primary
✓ Maja Fletcher	Nottingham Action Group on Houses in Multiple Occupation

Colleagues, partners and others in attendance:

James Glazebrook	-	Bridges Community Trust
Scott Clancy)	Senior Community Protection Officers
Tom Lynk)	
Abdul Ghaffar)	(Meadows))Neighbourhood Development Officers
Parbinder Singh)	(Wollaton West))
Luke Walters)	Nottingham City Homes
Hilary Fyfe Hardy)	
Riz Khan)	Nottinghamshire Police Inspectors
James Walker)	
Matt Gregory	-	Head of Planning Strategy and Building Control
Matthew Grant	-	Senior Planner (Policy)
Alice Ullathorne	-	Heritage Strategy Officer
Catherine Ziane-Pryor	-	Governance Officer
Steven Richardson	-	resident

25 Apologies For Absence

Councillor Cate Woodward – unwell
Rob Kirkwood
Fi Cusick
Jeff Meehan
Jamie Dickinson
Liz Vivian
Chris Brummitt (James Glazebrook attending as a substitute)
Alan Day

Councillor Steve Battlemuch sent apologies for his predicted lateness.

26 Declarations Of Interests

None.

27 Minutes

The minutes of the meeting held on 18 September 2019 were confirmed as a true record and signed by the Chair.

28 Police Update

It is noted that whilst the ward boundaries and area committee groupings have changed, the Police continue to maintain their own boundaries, including for data collection as Dunkirk and Lenton, and Wollaton East Lenton Abbey.

Police Inspector Riz Khan provided the following updates related to the police activity for the period between April and December:

Dunkirk and Lenton Area

- a) Overall crime is down by 40 offences;
- b) Victim-based crime is down by 67 offences;
- c) Violence with injury is reduced by 18 offences;
- d) There were 21 fewer burglaries during this period;
- e) Hate crime has risen due to an increase in reports of verbal abuse;

Wollaton East and Lenton Abbey

- f) Overall crime is slightly up by seven offences;
- g) Victim placed crime is up by 16 offences
- h) There has been a 35% reduction in violence with injury;
- i) Antisocial behaviour was down by 16 offences criminal damage was up by 20 offences;

In general

- j) There had been a spate of catalytic converter thefts, mainly from Toyota cars ;
- k) As a result of 'operation folktale', which target rate targeted drug dealers operating within the city are predominantly around Nottingham University Nottingham Trent University, seven people have been charged with drug offences including class a and class B drugs;
- l) 3 PCSOs accompanied six student champions, accompanied by Jacob collier and Julian Best, visited a total of 246 houses in the area, engaging with residents and students, providing advice and information on security and crime prevention;
- m) Police continue to work with universities on 'operation universal' which started in October, to tackle student antisocial behaviour including late-night noise;
- n) Further funding from the Home Office has been received for operation Scorpion, to combat knife crime;
- o) In October local police held a priority setting consultation identified three top priorities serious violent crime, burglary-dwelling, and drugs and ASB. Plans are now in place to focus on these crimes with further information available on the police area website.

Police Inspector James Walker, responsible for the city south area, provided an updates on the Meadows Policing area:

- p) Overall crime was up by 5.8%;
- q) With no change number of violence with injury incidents;
- r) Robbery increased by 10 incidents;
- s) There were seven more incidents of burglary;
- t) Two offenders aged 12 and 13 years old were charged with offences against children of similar age;
- u) Two burglaries during December been attributed to one offender has been identified and will be dealt with;
- v) Priority setting consultation identified three top priorities serious violent crime, aggressive crime, and drugs. Plans are now in place to focus on these crimes with further information available on the police area website;
- w) A warrant was executed in Lamcote Gardens regarding a cannabis grow with drugs recovered from a property in Kelso gardens;
- x) With regard to drug issues around telephone boxes, BT have stated that they will not remove them as they have a responsibility to provide the service, but Police are considering civil action;
- y) There are some changes to officers in that pc north has moved to another team but pc Reece Cowlshaw has joined the area. Unfortunately PC Darren White is currently off work injured.

Questions from the committee were responded to as follows:

- i. Following a recent stabbing in the Meadows an offender has been arrested. It is believed that this is a one-off incident and not part of a series;
- ii. Drug issues within the Meadows are ongoing but the police are determined to make it as difficult as possible. Visible policing depends on the amount the offices are available at intelligences received that can be acted upon;
- iii. With regard to catalytic converter thefts it is believed that thieves operating in the area are troubling the region and a profile is being built. Police are working with trading standards engaging with breakers and scrap merchants. Toyota drew offer a clip to fit to prevent such easy removal, but it cost more than the actual exhaust, so is not attractive to many Toyota owners;
- iv. The report of drug dealing, taking and drinking around the QMC area will be looked into once further information is provided;
- v. The 12 and 13-year-olds started their robberies in July and continued into October but nobody told the Police until October. Once the Police were informed they responded swiftly and children services were called in and reviewed the young people within days. It is understood people were afraid for themselves and their children so didn't report incidents but it is possible to report individual crime and general criminal activity anonymously (CrimeStoppers 0800 555 111 or online at <https://crimestoppers-uk.org/give-information>). If the Police are unaware of criminal activity, they cannot respond. It is vital communities to share such information.

A member of the committee expressed overwhelming concern for the Meadows area in the drugs litter and risk to public health appeared to be prevalent. Having to share a Police Inspector and the shortfall in police officers and PCO's is a huge concern. With the level of issues in the area, residents queried was why Police officers are walking the area in a group of three and therefore providing reduced coverage, instead of as a pair and individually. Inspector James Walker responded that this would be looked into.

Resolved to thank Police Inspectors Riz Khan and James Walker for their attendance and update.

29 Community Protection Update

Scott Clancy and Tom Lynk, Senior Community Protection Officers, provided the following update:

- a) A proactive student focus started with the return of students and is going well with enforcement and proactive engagement to deter problems before they escalate;
- b) Noise and antisocial behaviour remains a problem but with funding from the University of Nottingham this has allowed CPO's to work longer and later into the night and attend reports as this is when most problems occur;

- c) There are ongoing graffiti problems in Wollaton West, the culprits are yet to be identified, and dog fouling continues to be an issue in Lenton and Wollaton East;
- d) In the Meadows during November 6 fixed penalty notices (FPNs) were issued, 42 instances of fly tipping investigated, 8 untidy gardens given letters and 7 alcohol surrenders;
- e) With regard to untidy gardens and littering officers liaise with landlords where issues cannot be resolved with tenants.

Questions from the committee responded to as follows:

- f) With regard to the smashing of car windows near and around the Lenton area, approximately 12 during a 3 week period, such incidents need to be reported to the Police and/or Community Protection as soon as possible with information on when the attacks were believed to have taken place, as this may result in a more visible officer presence;
- g) If issues with students such as antisocial behaviour and noise arise whilst cpos are not on duty, the Police should be informed of as it still within their remit.

Resolved to thank Scott Clancy and Tom Lynk for their attendance and Community Protection update.

30 Items Of Good News

The following items of good news and updates were delivered from community group representatives:

Maya Fletcher (Nottingham Action Group on Houses in Multiple Occupation).

Thanks are given to the CPO's who removed 15 bin bags of rubbish and litter from the bank around QMC near the bus stop which has been used as a dumping ground. Waste bins are accessible and should be used. The clean-up has made a big difference and residents are very grateful.

Kate Lowenthal (Lenton Drives and Neighbours Residents Association)

Councillors are thanked for the funding for the festival which was postponed from May and also for funding the Christmas lights at Canning Circus.

Sylvia Taylor (Wollaton Park Residents Association)

Wollaton Churches fair raised £286 for the community good, but the carol service was cancelled due to rain.

Steve Battlemuch (on behalf a friends of Wollaton Park)

The friends of Wollaton Park AGM was held at Wollaton Hall last month and is growing in strength with more people interested in volunteering to help maintain the walled garden and works across the grounds.

31 Local Plan Part 2: Land And Planning Policies Document - Adoption

Matthew Grant, Senior Planner (Policy), and Matt Gregory, Head of Planning Strategy and Building Control, jointly presented the report on the Local Plan Part 2, for information, prior to its submission for approval at the next full Council meeting.

All consultation on the Local Plan and planning policies has concluded so no further changes can be made.

The report includes maps of potential development sites within the area and specifies the categories of development which would be acceptable;

The following questions were responded to:

- a) With regard to site PA 73 Canal Quarter – Sheriffs Way/Arkwright Street, a planning request had been received for the whole site but the intention is for Crocus Street to be retained;
- b) Planners are aware that the Cattle Market serves an important role in the local community but the area shown in PA80 Waterside - Cattle Market, is wider than just the Cattle Market and it is expected that the far end would be developed first. Any consideration of planning applications would be respectful of the heritage of the site;
- c) Waterside is a prime development site for the City and is a 'brownfield' (previously developed) site. It has been difficult to get developers interested in this area to provide anything other than housing as it is substantially a central location in walking distance of the city centre. If development was refused for the site, it is likely developers would look elsewhere, such as the green field (undeveloped) areas around Rushcliffe and employment opportunities for the development lost to that area;
- d) There may appear to be a lot of C3 (residential) development agreed in principle for the Waterside sites, but the broader implications of the number of people should be housed have been considered and a bid for a new school near to the Waterside community has been approved;
- e) Section 106 funding contributions from the development can be used to provide enhancements for schools and will be sought as contributions towards two new secondary schools to the north of the city centre;
- f) Planning colleagues are keen to engage with the Clinical Commissioning Groups (CCGs) regarding their forward planning for health provision for new communities;
- g) Planning authorities are unable to make demands that don't fit with the planning rules so would have to permit student purpose-built accommodation unless there are grounds for legitimate challenges;

Comments from members of the committee included:

- h) The Cattle Market has historic and community significance and serves a lot of people in the area. It is a concern that its value to the city is not recognised;

- i) Purpose-built student accommodation should be encouraged near to major transport routes such as the tram network. The current situation in the Wollaton Park and Lenton area whereby there are thousands of students living in family housing, to the extent that some streets are nearly 100% occupied by students, is damaging the community. The change in guidance in the new Local Plan should ensure that in areas where there are already more than 10% of neighbourhood consisting of student or HMOs accommodation further C4 are unlikely to be permitted. It is hoped that the promotion of PBSA will help to rebalance communities by providing alternative accommodation for the growing student population. The City Planners are requested to encourage old warehouse sites for student accommodation;
- j) Universities continue to expand by approximately 2000 places per year which equates to 6000 extra bed spaces required. The local area will be absorbed at the cost of community, just to serve the student industry. Maybe there needs to be more control with any university expansion placing the burden of student accommodation directly with universities to encourage them to provide attractive accommodation for second and third-year students;
- k) Student accommodation should be provided which students are happy and able to return to it in their second and third years of study, not just for their first;
- l) With regard to plan PA 81 Waterside-Meadow Lane, the proposal for primarily residential use is short sighted when the area is in need of employment. There are already strong local businesses on the site which may have to relocate. In addition with potential development, only short-term leases will be available to businesses, which stifles growth. Care needs to be taken not to undermine the local infrastructure and housing/employment balance.

Resolved to note the report.

32 Proposed Old Meadows Conservation Area

Alice Ullathorne, Heritage Strategy Officer, presented a report which informs the Committee that a consultation is open until 20 December 2019 proposing that the Old Meadows area is designated as a Conservation Area.

The following points were highlighted and responses given to questions from the Committee:

- a) The consultation will have lasted a total of 6 weeks and some very detailed responses have already been received;
- b) The majority of responses have been positive but some respondents are wary that if granted, planning permission will be required for some works which don't currently qualify;
- c) The majority of consultee respondents who object to the proposal are landlords of multiple houses;
- d) It is believed that if designated a conservation area, this will enhance the area, recognise and protect some of the historical characteristics and is likely to raise the value of property in the area;

- e) There are no proposals to re-instate cobbled streets;
- f) Restrictions relating to a conservation area are from a set point in time forward and not retrospective, so any modernisation or adaptations already completed will not need to be altered;
- g) If designated, design advice on original features can be provided where home improvements are planned and there may even be potential for funding applications to undertake some restorative works;
- h) If designated then installation of new solar panels will be subject to planning permission but extensions can still be permitted dependant on size.

Members of the Committee welcomed the proposal as protecting the historic character of the area.

Resolved

- 1) **to note the proposal to designate as a conservation area the area of the Old Meadows as outlined in Appendix A to the report;**
- 2) **that the Area Committee recommend the designation to Executive Board in due course.**

33 Area Capital Fund – 2019/20 Programme

Parbinder Singh, Neighbourhood Development Officer for Wollaton West Ward, presented the Area Capital Fund 2019-20 Programme report which proposes funding allocation from the Local Transport Plan and Public Realm budgets of Area Capital.

Resolved

- 1) **to approve the following for Lenton and Wollaton East:**

i. LTP Schemes

Location	Estimate	Details
Woodside Road	£2,899	Parking - additional contribution to prior scheme to improve parking access
Queens Medical Centre area	£45,000	TRO - amendment to resident parking scheme times in the area of Queens Medical Centre
Sutton Passeys Crescent lining	£3,000	Road Safety - installation of single yellow lines to enable buses turning from Middleton Boulevard

ii. Public Realm Schemes

Location	Estimate	Details
Kennington Road	£1,913	Lighting - installation of new

		Christmas lights on Kennington Road
Derby Road twitchell	£500	installation of litter bin on Derby Road twitchell to rear of Charles Avenue

iii. Financial position

2019 - 2020 LTP allocation	£63,700
LTP carried forward from 2018 - 2019	£12,566
2019 - 2020 Public Realm allocation	£38,200
Public Realm carried forward from 2018 – 2019	£0
Total Available 2019 - 2020 ACF	£114,466
Less LTP schemes	- £63,465
Less Public Realm schemes	- £3,588
De-committed funds	+ £23,452
Remaining available balance	£70,865
LTP element remaining	<u>£35,765</u>
Public Realm element remaining	<u>£35,100</u>

2) to approve the following for the Meadows:

i. Public Realm

Location	Estimate	Details
Mundella Park	£3,200	Park improvement - resurface of Mundella Park

ii. Financial position

2019 - 2020 LTP allocation	£55,700
LTP carried forward from 2018 - 2019	£0
2019 - 2020 Public Realm allocation	£33,400
Public Realm carried forward from 2018 – 2019	£0
Total Available 2019 - 2020 ACF	£89,100
Less LTP schemes	- £28,038
Less Public Realm schemes	- £4,136
De-committed funds	+ £28,525
Remaining available balance	£85,451
LTP element remaining	<u>£55,700</u>
Public Realm element remaining	<u>£29,751</u>

3) to approve the following for Wollaton West:

i. Public Realm

Location	Estimate	Details
Wollaton West tree improvement	£1,900	tree works - programme of tree works at identified locations across the ward

ii. Financial position:

2019 - 2020 LTP allocation	£46,000
LTP carried forward from 2018 - 2019	£0
2019 - 2020 Public Realm allocation	£27,700
Public Realm carried forward from 2018 – 2019	£6,893
Total Available 2019 - 2020 ACF	£80,593
Less LTP schemes	- £35,000
Less Public Realm schemes	- £22,900
De-committed funds	+ £0
Remaining available balance	£22,693
LTP element remaining	<u>£11,000</u>
Public Realm element remaining	<u>£11,693</u>

34 Nottingham City Homes Update And Funding Request

Hilary Fyfe Hardy, newly appointed Nottingham City Homes Area Housing Manager, introduced herself to the Committee and presented the report which provides an update on performance, activity and engagement and requested approval for a fencing scheme.

An amended Appendix 3 to the report was circulated at the meeting and is reflected in the recommendation.

The following responses were provided to the Committee's questions:

- a) The majority of rent arrears are as a direct result of the welfare reforms whereby Universal Credit (UC) claimants are paid a month in arrears, meaning that all new claimants are immediately in arrears. NCH does maintain a dedicated UC Team to work with claimants;
- b) Clarification will be sought as to whether the design of the fencing (for which funding is sought) will be the same or varied.

Committee members made the following comments for which Hilary would respond once the information was gathered:

- c) Tenants and leaseholders need more than a couple of day's notice of events hosted by NCH;
- d) It is frustrating and inappropriate for several different trades to attend a reported repair and not be able to complete their section of the repair, sometimes because other preparatory work is required first. Repairs should be dealt with in one co-ordinated visit period;
- e) Local NCH officers need to improve communication with Ward Councillors on issues raised by residents and councillors;
- f) There is no mention in the report on work to complete the snags at Palmer Court and yet Councillors are aware that several issues still exist. This needs to be acknowledged and updates provided.

Resolved

- 1) to note the update and performance information in Appendices 1 and 2 to the report;
- 2) to note the amended financial position of each ward as follows:

Ward	Actual	Schemes Approved	Schemes to be Committed	Schemes De-Committed	Remaining Budget
Lenton and Wollaton East	£48,518.67	£20,205.81	£20,205.81	£0	£28,312.86
Meadows	£44,554.26	£0	£44,554.26	£0	£0
Wollaton West	£5,961.49	£0	£0	£0	£5,961.49

- 3) to approve the following scheme:

Address	Request	Reason	Cost
Meadows –various sites. <ul style="list-style-type: none"> • Houseman Gardens • Hope Close • Kelso Gardens • Hawthorne View • Blackstone Walk • Middle Furlong 	Contribution towards the major fencing scheme throughout the ward, to improve the security and appearance of the area, particular those properties adjacent to the NCH new build sites	Improve security and appearance of the NCH, older properties and bring them up to a better standard, Particularly those properties in close proximity to the new build properties,	£44,554.26

35 Ward Reports

Parbinder Singh, Neighbourhood Development Officer for Wollaton West Ward, and Abdul Ghaffar, Neighbourhood Development Officer for Meadows Ward, presented the Ward reports which update the Committee on current and emerging issues and how these were being addressed, and lists forthcoming activities and engagement opportunities.

Questions from the committee were responded to as follows with contributions from ward councillors:

- a) Once there is a better understanding of the issues around cars driving (sometimes at speed) down Arkwright Walk, discussions will take place to find an appropriate solution;
- b) Arkwright Walk is intended to be only partly accessible to vehicles, not wholly. The sign post in the middle of the Arkwright Walk and Kirkwhite Walk junction is not an issue for vehicles as that there are no plans to open this section to vehicle access. There are still issues which can be resolved in the longer term once development in the area is finished, but Alan Parker, Regeneration Officer, will be informed as current activity is not what was intended.

Resolved to note the Ward Performance Reports.

36 Appointments To Outside Bodies

Catherine Ziane-Pryor, Governance Officer, introduced the report which requests that ward Councillors determine who is to be appointed by the Area Committee to formally recognise outside bodies.

Resolved for the following appointments to be recorded:

Lenton Centre - Councillor Pavlos Kotsonis

Meadows Partnership (Confirmation of name change to the Bridges Community Trust is yet to be formally confirmed) –Councillors Michael Edwards and Nicola Heaton

Queens Walk Community Centre – Councillors Michael Edwards

Wollaton Park Golf Club – Councillors Cate Woodward and Steve Battlemuch

37 Ward Councillor Budget

Abdul Ghaffar, Neighbourhood Development Officer for the Meadows Ward, presented the report which informs the Committee of the allocations made by ward councillors and authorised by the Director of Community Protection.

Resolved to note the allocations and de-commitments as detailed in the appendices to the report.

38 Suggested Items For Future Agenda

Community Representatives are invited to propose potential future agenda items for the Committee's consideration.

The following suggestions were made;

- a) How the Council Plan will impact on Lenton and how purpose built accommodation for students is proposed to return current C4 (houses in multiple occupation) properties back to C3 (family housing) properties. Lenton has a 75-80% student saturation rate and residents need to know what is being done to reduce this to an appropriate level;
- b) What are the plans to address the lack of football pitches in the Meadows and to modify the pavilion as groups such as 'Jeans' are interested but facilities are lacking.

39 Date Of Next Meeting

The next meeting is scheduled for 18 March 2020 at 5.30pm in Loxley House.



Lenton & Wollaton East, Meadows and Wollaton West Area Committee
23 September 2020

Title of paper:	Nottingham City Homes Update	
Director:	Nick Murphy, Chief Executive of Nottingham City Homes	Wards affected: Lenton & Wollaton East, Meadows and Wollaton West
Report author:	Katie Sharp, Area Housing Manager, Nottingham City Homes Katie.Sharp@nottinghamcityhomes.org.uk	
Other colleagues who have provided input:	Alix Dale Operational Manager – Asset Management Anthony Slater Davidson – Decent Neighbourhoods Jon Cass- Tenant and Community Involvement Manager	
Relevant Council Plan Key Theme:		
Nottingham People		<input type="checkbox"/>
Living in Nottingham		X
Growing Nottingham		<input type="checkbox"/>
Respect for Nottingham		<input type="checkbox"/>
Serving Nottingham Better		<input type="checkbox"/>
Summary of issues (including benefits to customers/service users): The item provides updates on key issues and themes which link back to local priorities and the strategic themes for Nottingham City Homes. The verbal update will summarise recent activity on the following key themes: <ul style="list-style-type: none"> • Capital Programme and major work; • area regeneration and environmental issues; • key messages from the Tenant and Leasehold Congress; • Tenant and Residents Associations updates; • area performance; • good news stories and positive publicity. 		
Recommendations:		
1	To approve the Environmental funding for the schemes detailed in appendix 1.	

1. **Reasons for recommendations**

- 1.1 The Nottingham City Homes Update provides a descriptive and statistical picture of what is happening at an area level and invite community representatives to comment,

debate, and challenge and identify how they can add value to improve their neighbourhoods.

- 1.2 The update also monitors progress in the wards and acts as a catalyst for debate about the key performance issues impacting upon the ward on a quarterly basis.

2 Background

- 2.1 Nottingham City Homes previously reported on performance at local Area Panels that sat below the respective Area Committees. These panels were attended by local residents, local Councillors and partner agencies.
- 2.2 Nottingham City Homes has a goal to 'create homes and places where people want to live' and to give tenants and leaseholders an input in shaping what happens in their area. The Nottingham City Homes Update and Performance Report is one of a number of initiatives that increases the transparency and accountability of the Company's performance, although due to a refocus of resources to support vulnerable tenants and leaseholders during the Covid 19 pandemic, a verbal update will be provided instead of a written report.
- 2.3 Following the decision for Nottingham City Homes reps to attend Area Committee, it was decided to provide the Nottingham City Homes Update Report to Area Committee.
- 2.4 Appendix 1 outlines the remaining capital budget for this area
- 2.5 **Other options considered in making recommendations**

None

3 Financial implications

Budgets are allocated on a yearly basis for each ward and there is an obligation on Nottingham City Homes to ensure that funds are allocated to projects within these budget requirements.

4 Risk management issues

None

5 Equality impact assessment

Not needed (report does not contain proposals or financial decisions).

6. List of background papers other than published works or those disclosing confidential or exempt information

None

7. Published documents referred to in compiling this report

None

APPENDIX 1 – Lenton and Wollaton East, Meadows and Wollaton West

Area	Ward	Actual Budget (including carry over from 2018/19)	Schemes Approved	Schemes to be Committed	Schemes De Committed	Remaining Budget
March 2020	Lenton and Wollaton East	£48,518.67	£20,205.81	£28,312.86	£0	£0
March 2020	Meadows	£44,554.26	£44,554.26	£0	£0	£0
March 2020	Wollaton West	£5,961.49	£0	£5,650.64	£0	£310.85

Address	Request	Reason	Nottingham City Homes Officer	Cost	Approval
Various locations in Lenton and Wollaton East	Contribution towards the supply of trees across various locations.	Request to support tree planting initiative by Fiona Cusick	Leanne Hoban	£3,000	For approval
Kennington and Southwold Lenton and Wollaton East	Landscape improvements	Area needs investment to improve community space	Anthony Slater-Davison	£25,312.86	For approval
Capitol Court Wollaton West	Supply and install cycle rack	Cycle rack to be provided to prevent customers taking cycles into communal areas	Anthony Slater-Davison	£5,650.64	For approval

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Lenton & Wollaton East, Meadows and Wollaton West Area Committee – 22 September 2020

Title of paper:	Draft Affordable Housing Contributions Arising From Purpose Built Student Accommodation Supplementary Planning Document		
Director(s)/ Corporate Director(s):	Paul Seddon/Chris Henning	Wards affected: All	
Report author(s) and contact details:	Matthew Grant, Principal Policy Planner matthew.grant@nottinghamcity.gov.uk 0115 8762561		
Other colleagues who have provided input:	Karen Shaw karen.shaw@nottinghamcity.gov.uk Matt Gregory matt.gregory@nottinghamcity.gov.uk		
Date of consultation with Portfolio Holder	5 May 2020		
Relevant Council Plan Key Theme:			
Nottingham People			X
Living in Nottingham			X
Growing Nottingham			X
Respect for Nottingham			
Serving Nottingham Better			
Summary of issues (including benefits to citizens/service users):			
<p>The Draft Affordable Housing Contributions Arising From Purpose Built Student Accommodation Supplementary Planning Document (SPD) sets out that contributions for affordable housing will be secured from Purpose Built Student Accommodation (PBSA) developments in the future. The document was been approved as a draft for consultation by the Portfolio Holder for Housing, Planning and Heritage via the delegated decision process.</p> <p>The document has been subject to consultation between 27 May and 5 August 2020. In total, 9 consultation responses were received mainly from agents acting on behalf of developers but also from a residents group, a housing organisation and the University of Nottingham. A legal opinion has also been received challenging the legality of the SPD as it is currently drafted.</p>			
Recommendation:			
1	To note the draft Affordable Housing Contributions arising from the Purpose Built Student Accommodation Supplementary Planning Document (attached as appendix 1).		

1 Reasons for recommendations

- 1.1 The Local Plan seeks affordable housing contributions from residential development including from Purpose Built Student Accommodation (PBSA). The SPD sets out the draft mechanism and formula to be applied seeking affordable housing contributions.
- 1.2 The Chair of the area committee requested that this draft document be brought to the area committee for noting.

2 Background (including outcomes of consultation)

- 2.1 The Draft Affordable Housing Contributions Arising from PBSA SPD was approved by the Portfolio Holder, via the delegated decision process on 14 May 2020, for consultation. The document has now been subject to consultation for 10 weeks between 27 May and 5 August 2020.
- 2.2 When adopted in its final form, the SPD will supplement Policy HO3 of the Local Plan Part 2 and will be a material consideration in the determination of planning applications.
- 2.3 The draft SPD (attached in Appendix 1) sets out requirements for the provision of affordable housing provisions from PBSA (both private PBSA and traditional university owned halls of residence). A summary of the main points are as follows:
- Contributions towards off-site affordable housing is the City Council's preferred approach.
 - Affordable housing contributions will be secured either through planning conditions or usually through the Section 106 Agreements. Commuted sums paid under these arrangements will be used to support the City Council's Housing Strategy in order to implement Council objectives in relation to affordable housing provision.
 - The SPD sets out parameters for calculating the affordable housing contribution and applies to all PBSA schemes with 50 or more bedspaces (either through new build or conversion); a detailed explanation of costings and ratios is provided.
 - Affordable housing provision within new PBSA developments is not practical due to the high density of schemes, adherence to Management Agreements and potential conflict with residents with different needs and lifestyles.
 - Direct provision of affordable PBSA bedspaces targeted at students, considered to be in need of lower cost rent, is not deemed appropriate. PBSA is targeted at students who do not live in the City on a full-time basis and so provision would not therefore be meeting the City's affordable housing need.
- 2.4 It is important to note that the SPD, and specifically costings, will be monitored annually and updated as appropriate.

Brief Summary of the Consultation Comments Received

- 2.5 A range of consultation comments have been received mostly from agents for developers. In addition, detailed comments from a residents group, a housing organisation and the University of Nottingham have also been received. The issues raised are summarised below;

Housing organisation	<ul style="list-style-type: none">• Support for the principles of the SPD and that affordable housing contributions should apply to all types of PBSA to meet the housing needs of Nottingham's citizens.• Agreement that on-site affordable housing provision on sites being developed for PBSA would not be a desirable option.
Residents group	<ul style="list-style-type: none">• Broad support to the principle of securing S106 from PBSA, although some detailed issues also set out• It is acknowledged that on-site affordable housing with respect to PBSA is impractical and highly undesirable.• Considers that there is a need for affordable PBSA bedspaces to bring it more in line with the rents in HMOs.• Feel that the requirement for affordable housing contribution should

	<p>begin for PBSA schemes of more than 30 to 40 bedspaces (rather than 50 as currently proposed).</p> <ul style="list-style-type: none"> Concerns raised that contributions for off-site affordable housing should not be at the expense of promoting PBSA in areas of the City which already have over-concentrations of students/HMOs.
Developers	<ul style="list-style-type: none"> SPD would result in most PBSA schemes being unviable in the current market with significant implications for the city's regeneration objectives and the current shortage of student bed spaces will persist. The knock-on implication of this will be that there will be continued pressure on family housing and the Council's social cohesion objectives of returning such property to family housing will be frustrated. SPD does not comply with the National Planning Policy Framework, Planning Practice Guidance nor legislation (Community Infrastructure Levy Regulations). The SPD should consider reducing affordable housing contributions developments in areas designated for PBSA developments in the Local Plan. Whilst the principle for calculating affordable housing contributions arising from student developments is accepted it is considered that the calculation for affordable housing contributions arising from student development should be treated separately from conventional residential development. Instead this should be based upon policy, evidence, and viability assessments applicable to the accommodation type, as opposed to simply applying the same thresholds to all forms of accommodation. Consideration should be given to the provision of affordable student accommodation in lieu of off-site affordable housing contributions. PBSA supports housing availability in the city, particularly family housing, and should be actively encouraged, not burdened by significant financial contributions, to continue meeting the needs for student accommodation and to ensure the balance of housing is maintained elsewhere. The obligations for Affordable Housing from PBSA as set out in the SPD are considered to be disproportionately high. Insufficient evidence has been provided to justify the 10% and 20% thresholds. The SPD is premature when future issues related to PBSA development have not been considered, particularly 'demonstrating flexibility of schemes' and 'how PBSA development can help achieve the Council's carbon neutral target by 2028 through sustainable design'. These other issues affect viability and the appropriateness of the suggested thresholds and the effectiveness of the SPD.
University of Nottingham	<ul style="list-style-type: none"> The University plans to support the Local Plan in developing on campus accommodation that will attract returning students to stay in managed PBSA instead of HMOs in the local areas through 'Project Stay'. Their strategy and intention matches that of the Local Plan but the proposed SPD potentially discourages this through counterproductive levy/fees being applied to such developments.
Legal opinion	<ul style="list-style-type: none"> Considers the reasoning set out in the draft SPD shows the lack of connection between PBSA and the affordable housing requirement and does not demonstrate that regulation 122 can be observed when determining planning applications. Concludes that it is unlawful for the Council to continue to promote the

	current draft SPD as drafted and the document would be open to legal challenge.
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- 2.6 These comments are currently being considered in detail before the document is progressed further.

3 Other options considered in making recommendations

- 3.1 Not applicable.

4 Finance colleague comments (including implications and value for money/VAT)

- 4.1 The Affordable Housing Contributions from Purpose Built Student Accommodation developments will bring in income in accordance with a standard formula mechanism to reflect actual costs. This additional section 106 income must be spent in line with the section 106 agreement and will require appropriate monitoring to ensure that the contribution is expended as agreed.
- 4.2 New regulations came into force on 1st September 2019 that allow local authorities to charge a fee through section 106 to contribute towards the cost of monitoring and reporting on developer contributions. The regulations state that this fee should be 'fair' and 'reasonable' and reflect the authority's estimate of the cost of monitoring. These fees will enable the Council to fund a suitable resource to ensure that developer contributions are fully monitored.

Advice provided by Roma Patel (Commercial Business Partner) on 12/05/2020.

The above comments were received prior to consultation being undertaken and further advice will be requested prior to adoption of the SPD.

5 Legal and Procurement colleague comments (including risk management issues, and legal, Crime and Disorder Act and procurement implications)

- 5.1 The Council as Planning Authority has a power to adopt Supplementary Planning Documents (SPDs) which add more detail and guidance in relation to Local Plan policies and which then become material planning considerations when planning applications are determined. The adoption of SPDs is an executive function and a period of public consultation is required before an SPD can be adopted. The results of the consultation will be presented to Executive Board to consider final adoption of the SPD in due course.

Advice provided by Ann Barrett (Team Leader) on 13/05/2020.

The above comments were received prior to consultation being undertaken and further advice will be requested prior to adoption of the SPD.

6 Strategic Assets & Property colleague comments (for decision relating to all property assets and associated infrastructure) (Area Committee reports only)

- 6.1 The SPD to be consulted on, outlined in this report, will impact on the viability of PBSA sites in the City and may have the effect of reducing the number of such sites that come forward for development. It will also reduce the capital receipts obtained in future disposals of sites suitable for PBSA owned by the Council.

Advice provided by Rodney Alan Martin (Development Manager) on 12/05/2020.

The above comments were received prior to consultation being undertaken and further advice will be requested prior to adoption of the SPD.

7 Equality Impact Assessment (EIA)

- 7.1 An EIA is not required as Policy HO3 (Affordable Housing) was assessed as part of the EIA for the Local Plan Part 2 review for which the SPD relates to.

8 List of background papers other than published works or those disclosing confidential or exempt information

- 8.1 N/A

9 Published documents referred to in compiling this report

- 9.1 The Local Plan comprises the [Nottingham City Aligned Core Strategy \(2014\)](#) (Part 1 Local Plan), the [Land and Planning Policies Document \(2020\)](#) (Part 2 Local Plan) and the existing [Affordable Housing and Developer Contributions Supplementary Planning Guidance](#).

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SUPPLEMENTARY PLANNING DOCUMENT

Affordable Housing Contributions arising from Purpose Built Student Accommodation



May 2020

Quick Guide to Affordable Housing Contributions arising from Purpose Built Student Accommodation Supplementary Planning Document (SPD):

This document provides guidance on the requirements for the provision of affordable housing contributions from Purpose Built Student Accommodation. In particular, it supplements Policy 8 of the [Nottingham City Aligned Core Strategy – ACS \(2014\)](#) (Part 1 Local Plan) and Policy HO3 of the [Land and Planning Policies Document - LAPP \(2020\)](#) (Part 2 Local Plan).



Affordable Housing Contributions arising from Purpose Built Student Accommodation SPD

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1. Foreword

- 1.1 The two universities in Nottingham, the University of Nottingham and Nottingham Trent University, are major assets that are vital to the City's economy. They make an important contribution to its positive national and international reputation, attracting substantial investment and supporting growth across a range of employment sectors.
- 1.2 Purpose Built Student Accommodation (PBSA) is an essential element of the housing market helping to provide a viable alternative for a growing student population within the City. Our recently adopted Local Plan Part 2 makes provision for contributions to be negotiated with PBSA providers for helping to meet the wider affordable housing need of the City.
- 1.3 This Supplementary Planning Documents (SPD) sets out in more detail how the City Council intends to agree S106 contributions for affordable housing from PBSA developments.

A handwritten signature in black ink, which appears to read 'Linda Woodings'. The signature is written in a cursive, flowing style.

Councillor Linda Woodings
Portfolio Holder for Planning,
Housing and Heritage

2. Purpose and status of the document

- 2.1 Supplementary Planning Documents (SPDs) provide further detail and explanation to support policy in the Nottingham City Local Plan. SPDs are a material consideration in making decisions on planning applications.
- 2.2 This SPD is being prepared to explain the implications of the Local Plan Part 2 ([Nottingham City Land and Planning Policies Development Plan Document](#), LAPP) Policy HO3: Affordable Housing. In particular, it sets out the commuted sum that will be required in lieu of on-site affordable housing provision on sites providing Purpose Built Student Accommodation within Nottingham City.
- 2.3 It is the Council's intention to supplement this SPD either with a revised version of this document or an additional SPD in the future to cover other issues related to PBSA development including;
- need for further PBSA bedspaces
 - demonstrating flexibility of schemes
 - appropriate room sizes, communal space/ facilities and student drop off/collection arrangements
 - adequate management arrangements, and an appropriate level of car and cycle parking; and
 - how PBSA development can help achieve the Council's carbon neutral target by 2028 through sustainable design.

3. Consultation

- 3.1 This draft SPD has been prepared for public consultation, the results of which will help shape the final document. The consultation period runs from **27th May 2020 until 5th August 2020**. This consultation will be carried out online only due to Corona Virus pandemic.

You may comment on the SPD by downloading and completing a copy of the [consultation form](#) and emailing it to localplan@nottinghamcity.gov.uk. Please use this same email address to contact the Planning Policy Team if you have any questions.



4. Introduction

- 4.1 There has recently been a significant growth of privately provided student accommodation across the city, referred to as Purpose Built Student Accommodation (PBSA). Such accommodation provides an alternative to traditional housing.
- 4.2 The term PBSA can also be applied to more traditional University halls of residence, which are generally developed by educational institutions for the students of one specific institution. In recent years, private PBSAs tend to be open for students of any higher or further education establishment. This SPD refers to both types of development and uses the term PBSA irrespective of which type of institution or student the development is provided by and for.
- 4.3 Nottingham is home to two universities with more than 49,000 full time students (2019-20 academic year). According to the 2011 census 15% of the population of the city are students. The need for accommodation is therefore recognised and the social and economic benefits that students provide are fully acknowledged. In addition, the vitality of the universities themselves is underpinned by students being able to live nearby in safe and suitable accommodation.
- 4.4 PBSA also contributes to the general housing needs of the city, as set out in the Local Plan. Between April 2011 (the base date of the Local Plan) and March 2019 some 7,476 new homes (net) were completed in Nottingham City, and of these 3,987 were student dwellings, equating to 53.3% of all new homes. Policy HO3 of the Local Plan includes a 10% affordable housing requirement for all new residential developments of 10-14 dwellings and 20% affordable housing requirement for schemes of 15 or more dwellings (or on sites over 0.5 hectares). With such a large proportion of new housing being completed in the City being PBSA, it is vital that this form of residential development contributes to meeting the City's affordable housing need, otherwise the planned level of affordable housing will not be met, and affordable housing need will not increase.

5. Planning Policy Context

National Legislation, Policy and Guidance

The Community Infrastructure Levy Regulations 2010

5.1 Planning obligations assist in mitigating the impact of unacceptable development to make it acceptable in planning terms. Planning obligations may only constitute a reason for granting planning permission if they meet the tests that they are necessary to make the development acceptable in planning terms. They must be:

- necessary to make the development acceptable in planning terms;
- directly related to the development; and
- fairly and reasonably related in scale and kind to the development.

5.2 These tests are set out as statutory tests in [regulation 122](#) (as amended by the 2011 and 2019 Regulations) and as policy tests in the National Planning Policy Framework. These tests apply whether or not there is a levy charging schedule for the area.

National Planning Policy Framework (NPPF)

5.3 The [NPPF](#) states that to support the Government's objective of significantly boosting the supply of homes, it is important that a sufficient amount and variety of land can come forward where it is needed, that the needs of groups with specific housing requirements are addressed.

5.4 The NPPF states that local plans should set out the levels and types of affordable housing provision required, along with other infrastructure. It goes on to state that where a need for affordable housing is identified, planning policies should specify the type of affordable housing required.

National Planning Practice Guidance (NPPG)

5.5 The [NPPG](#) clarifies that Councils need to account for housing need from students in their local plans. It also allows student housing to count towards housing delivery targets, on the basis that it frees up existing housing elsewhere.

Local Policy Context

Local Plan Part 1 - Nottingham City Aligned Core Strategy (adopted 2014)

- 5.6 The [Core Strategy](#) includes a suite of strategic policies to deliver sustainable development in the City to 2028.
- 5.7 The Spatial Objectives of the Core Strategy include delivery of a mix of high quality new housing in terms of type, size and tenure to the benefit of rebalancing the existing housing mix, most notably in areas where neighbourhoods, such as Lenton for example, are dominated by housing in multiple occupation. Policy 8 reaffirms this spatial objective and places emphasis on providing family housing to meet the Sustainable Community Strategy and Housing Strategy objectives. The document also acknowledges that PBSA is also an important part of the mix, and that further provision is planned. Policy 19: Developer Contributions sets the general context for the Council to secure developer contributions as a result of development.

Local Plan Part 2 - Nottingham City Land and Planning Policies Development Plan Document (LAPP), (adopted 2020)

- 5.8 This SPD seeks to expand on [LAPP](#) Policy HO3: Affordable Housing specifically related to PBSA. The full wording of this policy is provided in [Appendix 1](#). In particular, criterion 4. requires that on sites providing student dwellings, a commuted sum will be required in lieu of on-site affordable housing provision. Para 4.30 goes on to confirm that the approach to commuted sums for student housing will be included in an SPD.
- 5.9 Policy IN4: Developer Contributions is also relevant and sets the context for how, where necessary planning obligations will be negotiated to support amongst other things affordable housing. The full wording of this policy is also provided in [Appendix 2](#).

Nottingham City Council's Affordable Housing Policy and Developers Contributions Supplementary Planning Guidance (2006)

- 5.10 [The Council's Affordable Housing Policy and Developers Contributions Supplementary Planning Guidance \(2006\)](#) sets out the Council's current criteria for the provision of affordable housing for other residential development. It was written prior to the adoption of Policy HO3 and does not therefore seek contributions from Purpose Built Student Accommodation.

Sustainability Appraisal (SA)

- 5.11 Sustainability Appraisal is a statutory process that must be undertaken for every new planning document in accordance with the Planning and Compulsory Purchase Act (2004). The purpose of SA is to assess the economic, social and environmental impacts of projects, strategies or plans, so that the preferred option promotes, rather than inhibits sustainable development.
- 5.12 An SA was carried out as part of the Local Plan Part 2 review including all policies within the document. The appraisals for Policy HO3 and Policy IN4 and further details about the process can be found in [Appendix 3](#).



6. Planning Obligations

- 6.1 It is considered that on site affordable housing provision within new PBSA is not practical. PBSA schemes are by their very nature high density and it is not considered appropriate to promote mixed communities in very close proximity due to the potential for conflict with residents with different housing needs and lifestyles. Management agreements and other restrictions (e.g. car parking) are imposed on PBSA schemes which are also not necessarily appropriate to non-student residents. Contributions towards off-site affordable housing is therefore the Council's preferred approach.
- 6.2 Direct provision of affordable PBSA bedspaces targeted at students considered to be in need of lower cost rent is also not considered appropriate. PBSA is by its nature provided for students who do not live in the City full time, so it would not be meeting the City's affordable housing need. In any event, it is considered that the range of existing rental levels for PBSA encompasses some lower priced options that meet the needs of students with lower incomes.
- 6.3 Although each case will be considered on its own merits, this SPD sets the starting point for negotiations relating to the provision of affordable housing contributions from PBSA established by the Local Plan policies.
- 6.4 The City Council will seek to secure affordable housing contributions either through planning conditions or usually through the negotiation of a legal agreement under Section 106 of the Town and Country Planning Act 1990. Where a S106 agreement is entered into, then it will need to be completed prior to the granting of planning consent.
- 6.5 If an applicant considers there to be issues of viability due to the level of contributions being sought, which render a proposal undeliverable, the applicant will be required to submit robust viability assessments. These will be independently examined before the scale and nature of any reduction is agreed.

Commutated Sums used to Support the City Council's Housing Strategy

6.6 Any commuted sums paid under these arrangements will be used to support the City Council's Housing Strategy. In most cases, commuted sum will usually either:

- a) be made available to housing associations / registered providers of social housing, or
- b) used directly by the City Council or its subsidiary companies to implement Council objectives in relation to affordable housing provision.



7. Calculating the Affordable Housing Contribution from PBSA

Requirements for Affordable Housing Contribution from PBSA

- 7.1 The requirements set out in this SPD apply to all PBSA schemes with 50 or more bedspaces¹ either through new build or conversion from other non residential developments.
- 7.2 Using the Council's [Affordable Housing Contributions - Commuted Sum Update January 2020](#) £40,560 will be taken to be the basis for negotiation for each affordable dwelling unit resulting from PBSA. This figure will be updated on an annual basis until a revised Affordable Housing SPD is adopted.
- 7.3 The figure is revised annually in January/February (or as information is available see www.gov.uk/government/organisations/land-registry). For the calendar year to 30 November 2019, the average price of a semi-detached dwelling in Nottingham City was £162,240.
- 7.4 LAPP Policy HO3 sets out that for non-student residential development there is a target of 10% of the houses to be classed as “affordable” for schemes between 10-14 dwellings and 20% of schemes with 15 or more dwellings. To ensure consistency with Policy HO3, these thresholds will also apply to PBSA calculations and result in the following affordability requirement levels:
- 10% for PBSA schemes between 50 and 74 bedspaces, and
 - 20% for PBSA schemes with 75 or more bedspaces
- 7.5 In both cases, £40,560, for each affordable dwelling unit is to be taken to be the basis for negotiation.
- 7.6 PBSA schemes come in an array of formats including studios (small 1 bed rooms) and clusters flats where students have access to shared living spaces/facilities including kitchens, bathrooms etc. or a combination of studios and cluster flats.

1. For PBSA schemes a calculation of 5 bedspaces is assumed to create 1 dwelling. Therefore 10 dwellings equates to a 50 or more bedspaces PBSA scheme.

- 7.7 To account for all of the different types of scheme format, the S106 contributions that are to be negotiated will be based on the total number of bedspaces and then divided by 5 which is the approximate average size of a student household in Nottingham.
- 7.8 Set out below are some examples of how the S106 contribution is to be calculated and used as the starting point for negotiation.

Scheme	Total Beds	Total number of Units	Affordable housing %	No of Affordable housing units to be negotiated	Total Requirement (£40,560 per unit)
Example 1	50	10	10%	1	£40,560
Example 2	84	16.8	20%	3.36	£136,281.60
Example 3	222	44.4	20%	8.88	£360,172.80
Example 4	310	62	20%	12.4	£502,944.00



8. General Advice

- 8.1 Developers and applicants are advised to consult the Development Management Team at the City Council prior to submitting planning applications for any new PBSA to discuss any likely requirements including affordable housing contributions. You can contact them by emailing planning@nottinghamcity.gov.uk
- 8.2 Once adopted this SPD will be monitored annually and updated as appropriate. Any new government legislation/guidance will supplement the information contained in this SPD.



9. Glossary

Affordable Housing

Housing for sale or rent, for those whose needs are not met by the market (including housing that provides a subsidised route to home ownership and/or is for essential local workers);

Authority Monitoring Report (AMR)

A report produced by local planning authorities assessing progress with and the effectiveness of the Local Plan.

Purpose Built Student Accommodation (PBSA)

Accommodation that is specifically designed to meet accommodation needs of students. Such schemes can consist of studios (small 1 bedroom apartments) or shared cluster flats for a number of students to share facilities including kitchens and living spaces. The whole scheme is managed and often provide additional facilities including a gym, common room, study areas or a cinema. This term also be applied to more traditional halls of residence, which are generally developed by educational institutions for the students of one specific institution. As a general rule, the use of PBSA is Sui Generis in planning law terms.

Section 106 (s106)

the Town and Country Planning Act 1990 allows a Local Planning Authority to enter into a legally binding agreement or planning obligation with a landowner in association with the grant of planning permission. This agreement is a way of addressing matters that are necessary to make a development acceptable in planning terms and are used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing. Use of S106 agreements would be substantially replaced by the use of a Community Infrastructure Levy, if implemented (see definition above).

Students

Persons enrolled on a full time course of education for at least one academic year at an educational establishment providing further or higher education.

Student Households

Households which can claim student council tax exemption including those within halls of residence / purpose built accommodation.

Supplementary Planning Document (SPD)

Documents which add further detail to the policies in the development plan. They can be used to provide further guidance for development on specific sites, or on particular issues, such as design. Supplementary planning documents are capable of being a material consideration in planning decisions but are not part of the development plan.

Sustainability Appraisal (SA)

A mechanism for appraising policies to ensure they reflect sustainable development objectives. An SA considers environmental, social and economic effects of a plan and appraises them in relation to the aims of sustainable development.

Appendix 1: Copy of Policy HO3: Affordable Housing from the Local Plan Part 2

1. Planning permission for new residential developments including conversions will be granted subject to the following affordable housing targets, where viable:
 - a) For development where between 10 and 14 homes will be provided, at least 10% of the homes will be required to be available for affordable home ownership;
 - b) For development where 15 or more homes will be provided, or the site has an area of 0.5 hectares or more, 20% of the homes will be required to be affordable housing, with at least 10% of homes being available for affordable home ownership, the remainder to be other forms of affordable housing.
2. Affordable housing need should be met on-site. However, where it can be robustly justified, off-site provision or a financial contribution will be sought
3. The type of affordable housing to be provided on site will be negotiated having regard to:
 - a) The Government's policy on Starter Homes and other affordable home ownership product requirements;
 - b) the City-wide need for affordable housing, taking into account all other sources and supply of affordable housing;
 - c) levels of affordability in the area; and
 - d) size, type and tenure of housing in the area.
4. On sites providing student dwellings, a commuted sum will be required in lieu of on-site affordable housing provision.

Appendix 2: Copy of Policy IN4: Developer Contributions from the Local Plan Part 2

1. Development will be expected to meet the reasonable costs of new infrastructure or services required as a consequence of the proposal. Where necessary planning obligations will be negotiated to support the following:
 - a) employment and training in accordance with Policy EE4;
 - b) open space in accordance with Policy EN2 and EN3, relevant site allocations;
 - c) drainage and flood protection in accordance with Policy CC3 relevant site allocations;
 - d) transport in accordance with Policies TR1 and TR2, relevant site allocations;
 - e) community facilities including education in accordance with Policy LS5; and
 - f) affordable housing in accordance with Policy HO3, relevant site allocations.
2. Other planning obligations may be necessary to make developments acceptable in planning terms and may include: heritage enhancement and protection, supporting policing/crime reduction and air quality measures. The scale and nature of direct provision will be identified as a result of the need arising from the development.
3. If an applicant considers there to be issues of viability due to the level of contributions being sought which render a proposal undeliverable, they will be required to submit robust viability assessments. These will be independently examined before the scale and nature of any reduction is agreed.

Appendix 3: Sustainability Appraisal (SA)

Sustainability Appraisal (SA) is a statutory process, which must be undertaken for every new planning document in accordance with the Planning and Compulsory Purchase Act (2004). The purpose of SA is to assess the economic, social and environmental impacts of projects, strategies or plans, so that the preferred option promotes, rather than inhibits sustainable development.

In addition to SA, European Directive 2001/42/EC (commonly referred to as Strategic Environmental Assessment or SEA), requires that Local Authorities undertake an 'environmental assessment' of any plans and programmes they prepare that are likely to have a significant effect upon the environment. The requirements of the SEA have been incorporated into the SA for the LAPP.

An SA was carried out on the recently adopted Local Plan Part 2 as an integral part of the plan making process and performed a key role in providing a sound evidence base for the plan. The process appraised the social, environmental and economic effects of the LAPP from the outset through its various preparation stages. In doing so it helped to ensure that the decisions made have contributed to achieving sustainable development.

Furthermore, the SA recommended some changes to help ensure that the LAPP policies and site allocations are as sustainable as possible. It informed the decision making process by facilitating the evaluation of alternatives and also considered the cumulative, synergistic and secondary impacts of the LAPP policies and sites.

The SA also demonstrated that the plan is the most appropriate when considering reasonable alternatives and, where negative impacts were found, suggested suitable mitigation measures to try and overcome them. Monitoring arrangements have also been put in place to ensure that the impact of the policies can be properly evaluated.

This SPD is supplementary to Policy HO3: Affordable Housing and it is not considered that the guidance contained in the SPD will have any significant effects over and above those of the Policy. Policy HO3 has been subject to SA as part of this LAPP preparation process. Full details of the LAPP SA process, methodology and results can be found at www.nottinghamcity.gov.uk/localplan.

An extract of the appraisals for Policy HO3 is provided on the following pages.

Policy IN4: Developer Contribution has also been subject to the same SA process and a copy of the appraisal for the policy is also provided within this appendix.

Appraisal of Policy HO3: Affordable Housing

																Very major/ important positive
																Major positive
																Moderate to major positive
																Moderate positive
																Minor positive
1. Housing	2. Health	3. Heritage	4. Crime	5. Social	6. Environment, Biodiversity & GI	7. Landscape & Townscape	8. Natural Resources & flooding	9. Waste	10. Energy & Climate Change	11. Transport	12. Employment	13. Innovation	14. Economic Structure	? = unknown impact No fill = negligible impact, not relevant or neutral overall		
																Minor negative
																Moderate negative
																Moderate to major negative
																Major negative
																Very major/ important negative

SA Objectives	Appraisal of Policy HO3: Affordable Housing	Potential Mitigation Measures
1. Housing	The policy aims to secure a proportion of allocated sites for affordable housing to meet the needs of the City so that the housing need for all social groups is met	
2. Health	Policy aims to secure lower income residents access to housing. There is a recognised correlation between increased housing provision and a positive impact on health	
3. Heritage	Negligible impact	
4. Crime	Negligible impact	
5. Social	On-site affordable housing provision results in mixed and diverse communities, in line with NPPF aims	
6. Environment, Biodiversity & Green Infrastructure	Negligible impact	
7. Landscape & Townscape	Negligible impact	
8. Natural Resources & Flooding	Negligible impact	
9. Waste	The policy seeks to achieve a level of affordable housing across the City but not in itself allocate additional housing. This policy would be considered against other policies in the plan which covers waste considerations. Negligible impact	
10. Energy & Climate Change	The policy seeks to achieve a level of affordable housing across the City but not in itself allocate additional housing. This policy would be considered against other policies in the plan for sustainable design, materials and construction technics. Negligible impact	
11. Transport	The policy seeks to achieve a level of affordable housing across the City but not in itself allocate additional housing. These sites should be sustainable due to the compact nature of the city	
12. Employment	Negligible impact	
13. Innovation	Negligible impact	
14. Economic Structure	Negligible impact	
Summary: A very major positive effect was identified for the Housing objective, alongside a moderate positive impact for the Social objective and a minor positive effect predicted for the Health objective. No negative effects were identified.		

Appraisal of Policy IN4: Developer Contributions

															Very major/ important positive
															Major positive
															Moderate to major positive
															Moderate positive
															Minor positive
1. Housing	2. Health	3. Heritage	4. Crime	5. Social	6. Environment, Biodiversity & GI	7. Landscape & Townscape	8. Natural Resources & flooding	9. Waste	10. Energy & Climate Change	11. Transport	12. Employment	13. Innovation	14. Economic Structure	? = unknown impact No fill = negligible impact, not relevant or neutral overall	
															Minor negative
															Moderate negative
															Moderate to major negative
															Major negative
															Very major/ important negative

SA Objectives	Appraisal of Policy IN4: Developer Contributions	Potential Mitigation Measures
1. Housing	Policy seeks contributions to deliver affordable housing and directly supports the target for 20% affordable housing on allocated housing sites	
2. Health	Policy may result in increases or improvements to health such as, improvements to open space, health facilities, improved access to and provision of green infrastructure, sustainable travel and measure to improve air quality. There is also a recognised correlation between increased housing provision (affordable housing in this case) and a positive impact on health	
3. Heritage	Policy allows for contributions to be sought for protection and enhancement of heritage assets	
4. Crime	Policy allows for contributions to be sought to support policing and crime reduction measures	
5. Social	Policy allows for contributions to be sought for education, sport facilities, allotments, community facilities and cultural facilities	
6. Environment, Biodiversity & Green Infrastructure	Policy may result in increases or improvements to open space and biodiversity	
7. Landscape & Townscape	Policy may result in increases or improvements to landscape and townscape areas through developer contributions being sought for new or enhanced open space	
8. Natural Resources & Flooding	Policy allows for contributions to be sought for drainage and flood protection	
9. Waste	Negligible impact	
10. Energy & Climate Change	Negligible impact	
11. Transport	Policy seeks contribution towards improvements of sustainable transport	
12. Employment	Policy seeks provision towards employment and training	
13. Innovation	Policy seeks provision towards employment and education	
14. Economic Structure	Negligible impact	
Summary: The Housing objective was considered likely to benefit from a very major positive effect, with a major positive impact also anticipated for the Health objective and a moderate to major positive impact for the Social objective. Further moderate positive impacts were identified for the Heritage, Crime, Environment, Biodiversity & GI, Landscape & Townscape, Natural Resources & Flooding, Transport, Employment and Innovation objectives. No negative impacts were identified.		



Lenton & Wollaton East, Meadows, Wollaton West Area Committee – 23 September 2020

Title of paper:	Ward Report - COVID 19 Response	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Lenton & Wollaton East, Meadows, Wollaton West
Report author(s) and contact details:	Abdul Ghaffar, Neighbourhood Development Officer (Meadows Ward), abdul.ghaffar@nottinghamcity.gov.uk Tel: 0796 177 2417 Parbinder Singh, Neighbourhood Development Officer (Wollaton West Ward), parbinder.singh@nottinghamcity.gov.uk Tel: 0785 216 9252 Mike Cole, Student Action Officer (City), mike.cole@nottinghamcity.gov.uk Tel: Iffat Iqbal, Neighbourhood Management Operations Manager (North Locality) , iffat.iqbal@nottinghamcity.gov.uk Tel: 0798 522 1347 Greg Foister, Neighbourhood Management Operations Manager (South Locality), greg.foister@nottinghamcity.gov.uk Tel: 0794 076 1114	
Other colleagues who have provided input:	Heidi May, Head of Neighbourhoods and Community Engagement heidi.may@nottinghamcity.gov.uk Tel: 07983718859	
Date of consultation with Portfolio Holder(s) (if relevant)	Not Applicable.	
Relevant Council Plan Key Theme:		
Nottingham People		X
Living in Nottingham		X
Growing Nottingham		X
Respect for Nottingham		X
Serving Nottingham Better		X
Summary of issues (including benefits to citizens/service users): This report informs Committee of the steps and measures taken to date by the Neighbourhood and Community Engagement Team, Partner Organisations, Voluntary Organisations and Volunteers during the COVID 19 pandemic in the three wards, Lenton & Wollaton East, Meadows and Wollaton West		
Recommendation(s):		
1	To note the progress so far offered to citizens during the COVID 19 pandemic by the Neighbourhood and Community Engagement Team and Partners (Appendix 1)	

1 Reasons for recommendations

- 1.1 It became apparent week commencing 16th March 2020 at the height of the COVID 19 Pandemic that there was a need for a city-focused citizen response to the pandemic rather than joining the County offer of a 'Golden Number'. Resources were quickly mobilised and a work stream developed with Customer Services and other key stakeholders to understand the requirement and agree a process to enable citizen needs to be dealt with appropriately.

- 1.2 A new service was designed by creating 7 Area Clusters aligned to the 20 wards and the Area Committee structures to support the Community hub. The website running alongside the hub was operating 7 days a week and cases were coming through late evening and the weekend. NDOs were able to very quickly adapt to the emerging situation by changing their traditional roles to Cluster Leads and Deputies and managing a team of 5/6 staff deployed from multi-disciplinary teams across the council.
- 1.3 The events and activities detailed in the report take into account the work undertaken by Neighbourhood Development Officers (NDO's) with partner organisations within each Cluster.

2 Background (including outcomes of consultation)

- 2.1 To support the Mobilising Civil Society work stream, the Neighbourhood & Community Engagement team delivered two main strands of activities with additional activities supporting the Voluntary and Community Sector whilst working with internal colleagues.
- 2.2 A decision was made that Neighbourhood Development Officers (NDOs), who have unique community based working skills, local intelligence, co-ordination and problem-solving skills as well as strong working relationships with frontline services, community organisations and residents would be best suited to match support for residents.
- 2.3 Neighbourhood Development Officers utilised their strong, close working relationships with local community organisations, residents groups and community champions to create Local Resilience Teams (LRT) in each ward, mobilising volunteers to help and support vulnerable citizens. NDOs already had trust and confidence within the community and knew large numbers of people who wanted to help.

The LRT's were able to offer early intervention and problem solving to meet citizens need at the first point of contact. This often combined support from a number of support services to the need of the individual. This approach has proven highly effective, and minimized the demand for support from the Adult Social Care service.

Volunteers allocated to the Cluster Resilience teams who were recruited by our Policy and Development Officer leading on volunteering with NCVS have been instrumental in collecting and dropping off food parcels from food banks, picking up prescriptions, shopping and offering befriending calls to isolated citizens within the wards. The good will, enthusiasm and community spirit offered from local volunteers was exemplary and able to meet local demand in a matter of hours.

- 2.4 Initially, the increased volume of cases coming through the dash meant staff working 12hr days, and at weekends to meet demand. Some cases were very complicated and emotionally challenging and draining. As a result, rotas were introduced to shorten the working day to support staff's wellbeing, resilience and help staff utilise the toil they had accrued to meet the business need and urgency of the support required. The Neighbourhood Development offer normally retains 12 Fulltime Employees. As demand for support increased in mid-April, additional staff were redeployed from Community Protection, Sport & Leisure, Libraries and Museums. This increased the number of staff responding to calls markedly and there were approximately 28.5 (FTE) staff working in the cluster hubs.
- 2.4 The recruitment of volunteers were managed in partnership with Nottingham Council for Voluntary Service (NCVS) who manage the Nottingham Volunteer Bureau. Already

recruiting citizens to support VCS organisations, NCVS were able to add the council to their recruitment processes.

Volunteers contact NCVS to register (phone or online) for one of a maximum of 4 opportunities that were offered city wide (this was decided at the beginning of the response to simplify things) and once registered, a list of organisations hosting these opportunities were emailed to the potential volunteers for them to contact directly. The registration from NCVS were returned to the Policy and Development Officer (the council lead on volunteering) who processes the application and collected references. Once references were received the Policy & Development Officer sent a welcome email to introduce them to their cluster. The Cluster Leads were responsible for assigning volunteering activities to each volunteer.

- 2.5 Since the launch of the Community Hub, the Clusters dealt with over 3000 cases to date, not including cases already supported/cleared by N&CE staff.

The main strands of activity were:

- Co-ordination and delivery of support to citizens who have made contact with Nottingham City Council through the customer hub and the online service.
- Recruitment and engagement of volunteers in order to meet the needs of citizens.

3 Other options considered in making recommendations

- 3.1 None

4 Finance comments (including implications and value for money/VAT)

- 4.1 The full financial implications are not yet fully realised, as the pandemic is still ongoing. A further report to be presented to Area Committee at the end of the financial year.

5 Legal and procurement comments (including risk management issues, and legal, Crime and Disorder Act and procurement implications)

- 5.1 None

6 Strategic Assets & Property colleague comments (for decision relating to all property assets and associated infrastructure) (Area Committee reports only)

- 6.1 None

7 Equality Impact Assessment (EIA)

- 7.1 Has the equality impact of the proposals in this report been assessed?

No

X

EIA is not required at this time as this service was rapidly formulated due to the COVID 19 worldwide pandemic and its function was set up in response to the government recommendation. A fully assessment will be carried out at the completion of the service, pandemic.

8 List of background papers other than published works or those disclosing confidential or exempt information

8.1 None

9 Published documents referred to in compiling this report

9.1 None



Introduction

Purpose:

The purpose of the report is to enable the Mobilising Civil Society Gold Group to make timely and efficient decisions.

Summary

- All of the 18,069 individuals who are either medically or socially vulnerable to Covid 19 have been contacted or accounted for
- The Customer Hub team are proactively re-contacting citizens currently shielding who have been identified as most vulnerable with respect to food needs and medicine delivery to link them with alternative support
 - (a) 1,510 have been successfully contacted or accounted for
 - (b) 1,314 are in the process of being contacted
- 2,633 free emergency food parcels (including requests via Neighbourhood Development Officers, medically vulnerable and socially vulnerable) requests processed from 28th March 2020 – 17th July 2020.
- 173 requests for the paid for food parcel service from 25th March 2020 – 17th July 2020
- 73 volunteers have been assigned to a cluster between the 4th April 2020 to the end of June 2020 out of 116 enquiries received. From July onwards, these volunteers are being linked up with volunteering agencies within the community to strengthen the network of volunteering groups within the Nottingham City Council area.

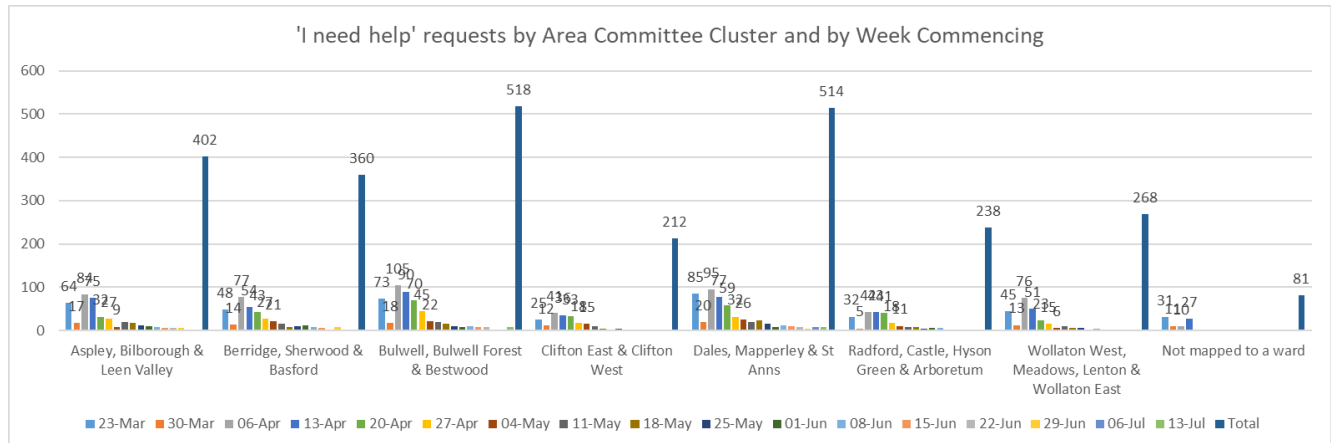


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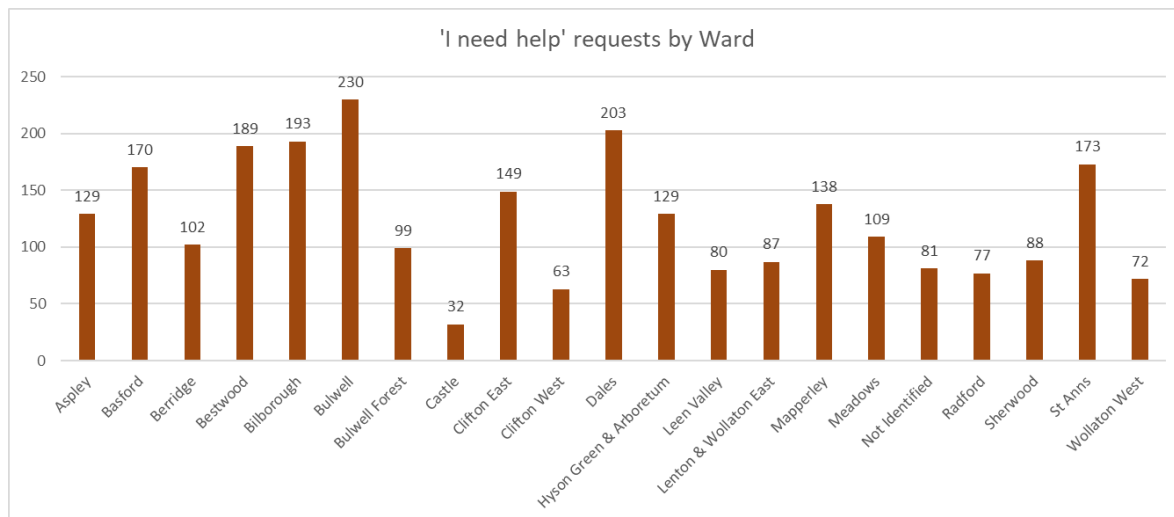
Analysis

Table 1: 'I need help' requests by Area Committee Cluster and by Week Commencing



→ Highest volume of requests from Bulwell, Bulwell Forest & Bestwood (518)

Table 2: Number of 'I need help' requests by ward



→ Top 3 highest volume of requests are from Bulwell (230), Dales (203) & Bilborough (193)

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Table 3: No of requests by the method of contact



→ 2,593 requests to date, 75% of which are via telephone

Table 4 Number of Free Food Parcels Requests via NDOs by week

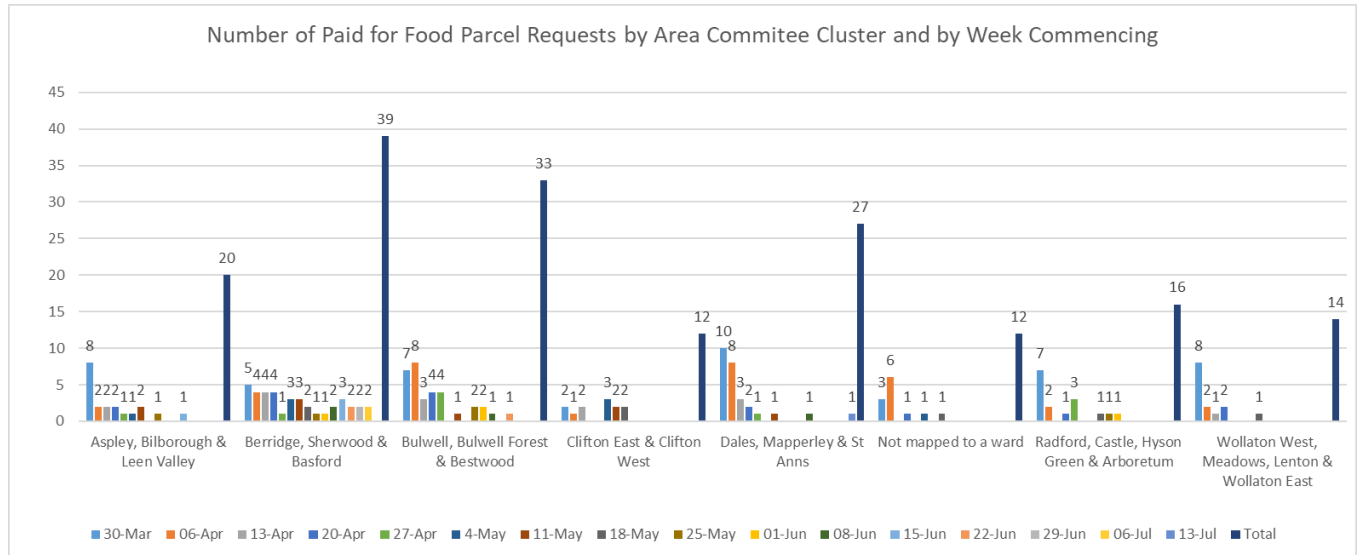
Week Commencing	Number of Free Emergency Food Parcels Requests made via NDOs
30-Mar	11
06-Apr	5
13-Apr	7
20-Apr	10
27-Apr	3
04-May	2
11-May	1
18-May	2
25-May	2
01-Jun	4
29-Jun	1
06-Jul	2
Total	50



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Table 5 Number of Paid for Food Parcel Requests by Area Committee Cluster and by week commencing



→ 173 requests for the paid for food parcel service

- (a) Highest volume of paid for service food parcel requests Berridge, Sherwood & Basford (39)



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Table 6A - Number of volunteers

Number of volunteering enquires received from members of the public between 4 th April 2020 to end of June 2020	116
Number of volunteering application forms returned	86
Number of volunteering application forms awaiting references	13
Number of volunteers assigned to a cluster based on where they live to comply with central government guidance with regard to unnecessary travel	73

Numbers of volunteers vary across the City due to connections with the VCS and a strong local community response. Individuals wishing to volunteer will do so directly with the organisations and groups in that area and not contact either NCVS or the council directly. Similarly, there are lots of mutual aid groups that have been established which are less formal so will appeal to some.

Table 6B - Number of roles performed by volunteers

Role	Delivery of items (driving/ cyclist	Phone support	Dog walker	Any support needed (Combination of other three roles)	Total *
No of volunteers	50 (49%)	17 (16%)	16 (15%)	20 (20%)	103

(*Note each individual volunteer may perform more than one role)

From July onwards, these volunteers are being linked up with volunteering agencies within the community to strengthen the network of volunteering groups within the Nottingham City Council area.



Table 7 – Good News Stories by Ward

Area	Ward	Update for w/e 17/07/20
Aspley, Bilborough and Leen Valley	Aspley	An Aspley resident said someone at Loxley House had told her they could sort out getting food for her and her cat, as she had been advised to shield. The officer checked and although she is in the vulnerable category, she is not on the extremely vulnerable list. The officer asked how she had been getting her food since first isolating and she said that “the lad in the flat below” had been getting shopping for her. The officer advised her that we do not have the resources for someone to go shopping for her and gave her the priority supermarket telephone numbers to arrange her own deliveries. She was fine with this, and said she will ask her neighbour if he can pick up her prescriptions when they are needed.
Aspley, Bilborough and Leen Valley	Bilborough	A request came in to call an elderly lady who needed advice as she and her husband had been instructed to shield. She was expecting a food parcel and has been doing her shopping online but was struggling to get an online slot. Her grand-daughter has been picking up prescriptions for them, but she is also working and volunteering. The officer explained that it was advisable for family members to collect prescriptions if available, and suggested that she contact the supermarket know that she is shielding. After some conversation, the citizen said she would call her GP to check what arrangements could be made about her prescriptions, as they were needed the following day. The officer agreed to telephone back in half-an-hour to see if it was sorted out. By the time the officer rang, the citizen had arranged with her GP to transfer the prescription to a different pharmacy to make it easier for her grand-daughter to collect. She had also secured a delivery slot at her preferred supermarket and was happy for the case to be closed.



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Area	Ward	Update for w/e 17/07/20
Aspley, Bilborough and Leen Valley	Leen Valley	A very elderly lady who has dementia had been staying with her daughter but had recently come home to Leen Valley. She then realised that she needed some food shopping, although she said she could manage for a day. She was also asking for some over-the-counter medication for a cold. She particularly likes the blackcurrant version. Measures were put in place to support her needs.
Basford, Berridge and Sherwood	Basford	A very elderly lady resident in Basford was referred by her Independent Living Manager (ILM), as her next of kin live many miles away. She has memory issues but no formal diagnosis of dementia. She was struggling to get out to collect her shopping and had only milk, bread and cereal. An officer spoke to her and arranged an emergency food parcel from NG Church to be dropped off food parcel in the interim. A follow-up call established that she would struggle to pay for food deliveries online and there were concerns that she was not getting enough to eat. A further follow-up call confused her because of her short-term memory issues and she did not seem to understand why the officer was calling. CP made a safe-and-well check and established that she was OK and had received food. The CPO was able to deliver an Easter egg at the same time. She was referred by her ILM again as they had further concerns. The officer leading on the case spoke to the ILM direct, and established that Disability Support (DS) had been put in contact with the citizen, who stated that she did not need any help with shopping. The ILM has previously spoken to Social Services about the lady's vulnerability and memory issues and it was agreed that this would be followed up. The ILM also agreed to follow up with DS to explain that support shopping is required. The ILM agreed to get back in contact with the lead officer if there are further difficulties.



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Area	Ward	Update for w/e 17/07/20
Basford, Berridge and Sherwood	Berridge	An elderly Berridge couple who started self-isolating at the beginning of lockdown contacted the helpline when they were running out of food. The husband was going out to do some basic shopping, but this made his wife feel very unsafe. She asked for help in getting basics and fresh produce, as she had very little food in. The officer had a long chat with her and gave her the list of local shops that deliver. The resident mentioned that she had been offered help by a nurse and she was encouraged her to take up the offer. The officer stressed that her husband should not go out at all. The lady was very grateful for the help and advice.
Basford, Berridge and Sherwood	Sherwood	A shielding resident in a Sherwood independent living scheme got in touch because he had run out of money and had no support or family available. He also has no transport and struggles with walking as he has a heart condition and has suffered a stroke. He was expecting a benefit payment in the next week and he was referred to Mesopotamia for an interim food parcel. The officer e-mailed him the list of local shops who will deliver and also the contact details for the Disability Support befriending scheme.



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Area	Ward	Update for w/e 17/07/20
Bulwell, Bulwell Forest and Bestwood	Bulwell	The support team were asked to check up on a Bulwell resident whose father was very worried about him. His father is usually his carer and was doing his shopping for him, but is now isolating so cannot support his son. He said his son had received a shielding letter but was still going out to get food despite not being able to walk very far. An officer rang the resident and gave him the priority Morrisons number, as he is able to pay by bank card. He stated that his prescriptions were delivered by the pharmacy. He had not received a letter from the NHS but had been told to shield by his GP, so he was assisted to register him on the Government portal see if he could obtain food. It was agreed that the officer would follow up with another call in a week's time. The officer did so and found that the gentleman had no problems using Morrisons and no longer needed to go out shopping. He was not sure whether to go out for a walk and he was advised to check with his GP. No further help was required.
Bulwell, Bulwell Forest and Bestwood	Bulwell Forest	An elderly Bulwell Forest resident who has been told to shield by the NHS was running low on basic items and wanted advice on how to go about getting food. An officer rang her and agreed to email a list of the local shops offering delivery service. The officer rang back the following day and established that she had already booked a delivery, and was going to be using the Morrisons doorstep delivery service. She is now confident that she can obtain what she needs and she thanked us for our help.



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Area	Ward	Update for w/e 17/07/20
Bulwell, Bulwell Forest and Bestwood	Bestwood	We were contacted by a gentleman on behalf of his diabetic friend who lives in Bestwood and was struggling. After a long conversation, the officer was able to advise and signpost to give him the tools to support his friend going forward. A check showed that his friend was not yet on the steering list, and the officer asked whether the GP had been in contact. After a follow-up call, it was established that the citizen had contacted his GP who sent a letter to confirm that he is very vulnerable: his friend was then able to register him on the Government website. His friend was also able to use the Morrisons priority order number to order food, since the citizen has a debit card. He was also referred to Bestop Kitchen for hot food. The officer made one more follow-up call to the friend to ensure that necessary measures were in place before closing the case. He said that no further help was required at the moment and he would ring back if anything else was needed.
Clifton East and Clifton West	Clifton East	We were contacted by a Clifton East resident with a novel problem: she kept on getting an essential food box delivered, despite have gone online four times to record that she can get food supplies. She said that every week she got another box and, as she lives on her own she cannot get through all this food. She tried to cancel direct with the delivery driver, but he said he would have to throw it away, so she accepted it and gave it to her neighbour. An officer spoke to her and explained that we cannot cancel the Government parcels. After discussion it was agreed that, as she had done everything she could to stop the parcels herself, she will contact the local foodbank and donate the surplus. She was happy to do this as she has a personal contact at the foodbank.



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Area	Ward	Update for w/e 17/07/20
Clifton East and Clifton West	Clifton West	<p>A lady with very complicated health problems recently came home from hospital to Clifton East. She is elderly, with COPD and has had pneumonia, also systemic infection and a broken wrist. She is under close medical scrutiny from both the hospital and her GP, so her medical needs are being met, but her dietary needs are very specific. She has family who can get to see her occasionally and has also been in touch with the Vineyard. She said she would be very happy with any contact from volunteers. She was aware that the Government food parcels would be ending shortly but hoped that she would receive more before this happens; she had only received one to date. In fact, a food parcel arrived while the officer was speaking on the telephone, although she said she could not lift it and it was still outside. The officer agreed to see if they could find a volunteer to help, but rang the lady back as it was starting to rain and suggested that she carry the food into the house a little at a time. In view of the rain, she agreed to do this. The Wilford Support Group have a volunteer who lives on the same road and it has been agreed that they will be put in touch, so that help can be arranged going forward.</p>
Dales, Mapperley and St Anns	Dales	<p>A lady contacted us about her vulnerable and elderly father living in Dales ward. He had received a food parcel but did not know where from and was not sure if he was on the shielding register. An officer made some checks and rang for a chat with her. Her father was not on the register and she was advised to check with his GP and how best to register him. The officer rang through all the other options available if her father was in need of help and support, including Age UK, Meals at Home local volunteer groups. She was very happy with all of these options and said we at NCC are doing a really good job. She said she would come back to us if necessary.</p>



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Area	Ward	Update for w/e 17/07/20
Dales, Mapperley and St Anns	Mapperley	<p>A gentleman contacted us on behalf of his very elderly mother, who lives in Mapperley. He is not able to get to visit at the moment but had concerns about the household, as his mother is receiving kidney treatment three times a week, and he has a very disabled sister who is not currently able to attend her normal day centre. His other sister cares for both of them. Long term plans are in place, but in the short term, the carer is self-isolating to protect her mother.</p> <p>They have the means to pay for food, and were referred to Disability Support to ask for support with shopping in the short term, and for hot meals at the weekend. This was agreed and put in place. The officer spoke to the carer who said everything had worked well and it had been extremely helpful to have the weekend meals; she wondered if these could possibly continue. The officer discussed the Age UK telephone befriending service for her mother, but this was declined as she is hard of hearing. She also discussed other support options including specific support for carers.</p> <p>The officer followed this up a week later and confirmed that Disability Support they will provide ongoing meals and a fortnightly shop for this family until the disabled daughter can return to the day centre. Contact numbers have been provided to the carer for Age UK, Meals at Home and Disability Support, as well as for the Carers Hub who should be able to offer respite care for her sister. She also has the Social Services number in case of need. She was very happy with the support provided by the customer hub</p>
Dales, Mapperley and St Anns	St Anns	<p>An elderly St Anns resident reported having no food in the house and asked for some urgent help with shopping. An officer checked with the citizen and found that he had sufficient food to last the day. He was referred to Disability Support who agreed to do his shopping on the following day. The officer rang to check with him and DS had carried out his shopping. He was very happy.</p>



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Area	Ward	Update for w/e 17/07/20
Radford, Castle, Hyson Green & Arboretum	Radford	Nottingham on Call referred an elderly and shielding Radford resident to the customer hub. He had come through on his lifeline alarm advising them that he cannot shop and had no groceries. His carers had managed to shop for him in the interim and an officer arranged for a volunteer to buy him some specific items on the same day. An order was placed with Hope Food Bank to deliver a food parcel.
Radford, Castle, Hyson Green & Arboretum	Castle	There are no new cases to report in Castle ward.
Radford, Castle, Hyson Green & Arboretum	Hyson Green & Arboretum	A couple in Hyson Green and Arboretum were referred to the helpline by a member of the Deputyship team. The husband has learning disabilities so they are under Deputyship scheme although not Adult Social Care. They received a food parcel put in place by the Deputyship team, but no letter from the NHS to self-isolate. The deputy was calling to raise the concern that they only had a few days food remaining and to ask for help on their behalf. Officers were asked to ring and speak with the wife, as the husband struggles on the telephone. An officer contacted the couple and ordered a food parcel from Hope until measures could be put in place to help them.
Wollaton West, Meadows, Lenton & Wollaton East	Lenton & Wollaton East	A lady in Lenton and Wollaton East was self-isolating with no support. She reported that someone had given her a telephone number to register on the NHS site, but she was struggling to do so. She has a learning disorder and cannot use the internet. In addition, she is on blood thinners for cardiovascular conditions. She said that a local Councillor had directed her to the helpline. She had food at the moment, but felt she would need support later on. The officer reported that she got muddled up several times while they were talking. She said she did not need food, but then asked for fresh produce at the end. She has been referred to St Mary's Church for volunteers who are supporting her.



Mobilising Civil Society Gold Performance Report

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Area	Ward	Update for w/e 17/07/20
Wollaton West, Meadows, Lenton & Wollaton East	Meadows	A shielding resident in the Meadows was concerned because he pays a regular amount for his electricity and, now he is at home all day, he has gone into arrears. Robin Hood Energy had asked him to call. An officer discussed his needs and his options. He was given the Nottingham Energy Partnership telephone number to contact direct and offered the telephone number for the Meadows Advice Centre. He had sufficient food as he was in receipt of Government food parcels.
Wollaton West, Meadows, Lenton & Wollaton East	Wollaton West	<p>A vulnerable Wollaton West resident had gone into arrears with her fuel bills, so an officer contacted Nottingham Energy Partnership who agreed to get in touch with her about her gas and electricity requirements. She was also in need of a prescription collection and some support with food.</p> <p>Over a space of several days the officer checked with various agencies to make sure that support was being put in place. NEP were helping the lady with switching her energy suppliers as well as assistance with reducing her fuel bills. They will also support her with a Big Difference water discount application and referred her to the MAG for debt advice. In addition, they arranged a food bank voucher for her. In the interim a food parcel was arrange from Hope Food Bank.</p>



Appendix A – Notes on the data

What data is included?

→ Government Shielding Programme data is downloaded from the Government Data Source

→ eHealth Scope data comes from local GPs and is based on the following definition:

- (a) Diagnosed dementia cases
- (b) Severe frailty (frailty index: >0.36)
- (c) Known housebound (records will be flagged)
- (d) Over 70's and living alone (records will be flagged)

→ 'I need help requests' consists of **requests** via two channels

- (a) Nottingham City Council's Customer Hub 0115 915 5555*

- (i) ASC referrals (press 1)
- (ii) Food (press 2)
- (iii) Basic needs like shopping (press 3)
- (iv) Volunteers (press 4)
- (v) Everything else (press 5)

- (b) Internet online forms <https://www.nottinghamcity.gov.uk/coronavirus-covid-19/help-for-residents-self-isolating/>

Note * Nottingham City Council Customer Hub telephone number 0115 915 5555 is open from 9-5 Monday to Friday. The Contact Centre is the name given to the team who answer the telephone during the opening hours.

→ Free Emergency food Parcels Requests consists of requests for food parcels via a variety of channels.

→ Paid for Parcel Requests consists of **requests** via the internet online forms <https://www.nottinghamcity.gov.uk/coronavirus-covid-19/request-a-food-parcel> (charged at standard £21 per pack and family pack charged at £33). There could be multiple packs in a request. The data is based on the number of requests only and not the number of actual packs ordered.

→ Volunteering data comes from Nottingham City Council Volunteer Coordinator

→ Good News Stories – anecdotal anonymised cases that gives a human flavour behind the statistics and relies on personal testimony.



Lenton & Wollaton East, Meadows, Wollaton West Area Committee – 23 September 2020

Title of paper:	AREA CAPITAL FUND – 2020/21 Programme	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Lenton & Wollaton East, Meadows, Wollaton West
Report author(s) and contact details:	Abdul Ghaffar, Neighbourhood Development Officer (Meadows Ward), abdul.ghaffar@nottinghamcity.gov.uk Tel: 07961 772417 Parbinder Singh, Neighbourhood Development Officer (Wollaton West Ward), parbinder.singh@nottinghamcity.gov.uk Tel: 0785 216 9252 Celia Knight, Neighbourhood Development Officer (Bulwell Forest), celia.knight@nottinghamcity.gov.uk Tel: 07939 065477	
Other colleagues who have provided input:	Nancy Hudson, Projects Officer, Highway Services Tel: 0115 876 5633 nancy.hudson@nottinghamcity.gov.uk Heidi May Head of Neighbourhood Management 07983 718859 heidi.may@nottinghamcity.gov.uk	
Date of consultation with Portfolio Holder(s) (if relevant)		
Relevant Council Plan Key Theme:		
Nottingham People		X
Living in Nottingham		X
Growing Nottingham		X
Respect for Nottingham		X
Serving Nottingham Better		X
Summary of issues (including benefits to citizens/service users):		
This report provides Councillors with the latest spend proposals under the Area Capital Fund including highways, traffic and safety, public realm.		
Recommendation(s):		
1	a) note the monies available to Lenton & Wollaton East, Meadows and Wollaton West Wards as outlined in Appendix 1; b) approve the programme of schemes for Lenton & Wollaton East, Meadows and Wollaton West Ward as outlined in Appendix 1.	

1 REASONS FOR RECOMMENDATIONS

- 1.1 The Nottingham LTP strategy 2011-2026 maintains a commitment to deliver local transport improvements across Nottingham's Neighbourhoods and prioritises small scale transport improvements of importance to local communities

- 1.2 As part of the budget process Nottingham City Council approved at the Executive Board meeting on 18 February 2020 an LTP capital allocation of £1.25 million citywide between 2019 -20 was approved. At the same meeting a citywide allocation of General Fund Element (public realm) of £750,000 was agreed. At the subsequent Executive Board meeting on 21 July 2020, as part of the budget update, a top-slice of 20% was made to the General Fund Element (public realm) reducing it to £600,000

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The Area Capital Programme was established in 2006 to improve the environment of the neighbourhoods and to create a sense of place for residents in order to improve the quality of life of local people. The improvements that have been carried out to date using this programmed have included footpath, fences, visual enhancements to public realm, refurbishment of parks and improvements to public buildings
- 2.2 Resources are allocated from the Nottingham City Council general fund, the Local Transport Plan (LTP) and from the Housing revenue Account. To achieve a joint approach to environmental improvements in neighbourhoods, a greater degree of flexibility has been established to prioritise and deliver improvements so that there is a synergy in local solutions for local issues across neighbourhoods
- 2.3 The programme of works is a rolling programme. There have been instances where schemes are started, with strong community involvement and interest, only to be altered at a later stage due to changing circumstances such as economic conditions and changes in land values
- 2.4 The Area Committee, particularly community representatives, are invited to comment specifically on those schemes identified in the proposals column and also to consider whether certain schemes can be linked to other programmes of work in order to generate best value and create a greater impact on the local area

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 None

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 Bringing together the various strands which form part of the Area Capital Programme enables the City Council to respond efficiently in delivering on public realm improvements as identified by local people

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 A risk register has been produced which is regularly monitored

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

- 6.1 None

7 EQUALITY IMPACT ASSESSMENT

7.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because:

These decisions do not relate to changing policy or function.

Yes



Attached as Appendix x, and due regard will be given to any implications identified in it.

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

8.1 Highways Framework Agreement

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 Executive Board Report, 19 February 2019, Medium Term Financial Plan, Annex 3, Capital Programme

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Lenton and Wollaton East Area Capital 2020 - 2021 Programme

Lenton and Wollaton East LTP schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Details
Dorket Drive	footpath	prioritised 28/08/20	£12,238	surface dressing (slurry seal) of footpaths on Dorket Drive (part funding) – lead service Highways Maintenance
Baslow Drive	footpath	prioritised 28/08/20	£17,901	surface dressing (slurry seal) of Footpaths on Baslow Drive – lead service Highways Maintenance
Anslow Avenue	footpath	prioritised 28/08/20	£12,555	surface dressing (slurry seal) of footpaths on Anslow Avenue – lead Service Highways Maintenance

Total new LTP schemes £42,694

Previously approved LTP schemes £0

Total LTP schemes* £42,694

Lenton and Wollaton East Public Realm schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Details

Total new Public Realm schemes £0

Previously approved Public Realm schemes £0

Total Public Realm schemes** £0

Lenton and Wollaton East Withdrawn schemes

Location	Type	Reason	Amount	Details
<i>No decommitments to date</i>				

Total Decommited*** £0

2020 - 2021 LTP allocation £64,200

LTP carried forward from 2019 - 2020 £0

2020 - 2021 Public Realm allocation £30,800

Public Realm carried forward from 2019 - 2020 £0

Total Available 2020 - 2021 ACF £95,000

*Less LTP schemes - £42,694

**Less Public Realm schemes - £0

***Decommited funds + £0

Remaining available balance £52,306

LTP element remaining £21,506

Public Realm element remaining £30,800

Meadows Area Capital 2020 - 2021 Programme

Meadows LTP schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Details
Meadows footpaths	footpath	prioritised 09/09/20	£36,855	surface dressing (slurry seal) of footpaths on Eugene Gardens, Middle Furlong Gardens, Middle Furlong Mews, Ryehill Close and Uppingham Gardens – lead service: Highways Maintenance
Resident parking	TRO	prioritised 09/09/20	£18,000	resident parking schemes on Mundella Road, Holgate Road East and Mundella Court - lead service: Traffic Management
NCH Home Zones	TRO	prioritised 09/09/20	£40,000	provision of NCH Home Zones - lead service: Traffic Management

Total new LTP schemes £94,855

Previously approved LTP schemes £0

Total LTP schemes* £94,855

Meadows Public Realm schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Details
Meadows ward help points	area improvement	prioritised for March Area Committee which was cancelled	£487	removal of additional redundant help point at Bridgeway Centre, - lead service: Highway Maintenance
Wilford Crescent West	litter bin	prioritised for March Area Committee which was cancelled	£468	installation of litter bin on Wilford Crescent West (opposite Glapton Road) - lead service: Streetscene

Total new Public Realm schemes £955

Previously approved Public Realm schemes £0

Total Public Realm schemes** £955

Meadows Withdrawn schemes

Location	Type	Reason	Amount	Details
No decommitments to date				

Total Decommited*** £0

2020 - 2021 LTP allocation £58,500

LTP carried forward from 2019 - 2020 £55,700

2020 - 2021 Public Realm allocation £28,100

Public Realm carried forward from 2019 - 2020 £29,751

Total Available 2020 - 2021 ACF £172,051

*Less LTP schemes - £94,855

**Less Public Realm schemes - £955

***Decommited funds + £0

Remaining available balance £76,241

LTP element remaining £19,345

Public Realm element remaining £56,896

Wollaton West Area Capital 2020 - 2021 Programme

Wollaton West LTP schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Details
Knole Road	footpath	prioritised 26/08/20	£12,393	surface dressing (slurry seal) of footpaths on Knole Road - lead service: Highway Maintenance
Pembury Road	footpath	prioritised 26/08/20	£8,181	surface dressing (slurry seal) of footpaths on Pembury Road - lead service: Highway Maintenance
Welwyn Road	footpath	prioritised 26/08/20	£12,312	surface dressing (slurry seal) of footpaths on Welwyn Road - lead service: Highway Maintenance
Ewell Road	footpath	prioritised 26/08/20	£15,471	surface dressing (slurry seal) of footpaths on Ewell Road - lead service: Highway Maintenance
Ward Junction Protection	TRO	prioritised 26/08/20	£9,043	single and double yellow line schemes at identified locations across the ward (LTP contribution) - lead service: Traffic Management

Total new LTP schemes £57,400

Previously approved LTP schemes £0

Total LTP schemes* £57,400

Wollaton West Public Realm schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Details
Wollaton Vale/ Woodside Road	tree works	prioritised 26/08/20	£1,000	contribution to replacement of four diseased trees on Wollaton Vale and Woodside Road - Tree Services
Wollaton West bins	litter bins	prioritised 26/08/20	£1,500	installation of litter bins at locations to be identified on Woodhall Road and the Nidderdale area - lead service: Streetscene
Ward Junction Protection	TRO	prioritised 26/08/20	£15,957	single and double yellow line schemes at identified locations across the ward (PR contribution) - lead service: Traffic Management

Total new Public Realm schemes £18,457

Previously approved Public Realm schemes £0

Total Public Realm schemes** £18,457

Wollaton West Withdrawn schemes

Location	Type	Reason	Amount	Details
<i>No decommitments to date</i>				

2020 - 2021 LTP allocation £46,400

LTP carried forward from 2019 - 2020 £11,000

2020 - 2021 Public Realm allocation £22,300

Public Realm carried forward from 2019 - 2020 £11,693

Total Available 2020 - 2021 ACF £91,393

*Less LTP schemes - £57,400

**Less Public Realm schemes - £18,457

***Decommitted funds + £0

Remaining available balance £15,536

LTP element remaining £0

Public Realm element remaining £15,536

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**Lenton and Wollaton West, Meadows and Wollaton West Area Committee
23 September 2020**

Title of paper:	Area Capital Schemes approved under Delegation 82a since the last Area Committee meeting		
Director(s)/ Corporate Director(s):	Director of Legal and Governance	Wards affected: Lenton and Wollaton West	
Report author(s) and contact details:	Catherine Ziane-Pryor, Governance Officer 0115 8764298 catherine.pryor@nottinghamcity.gov.uk		
Other colleagues who have provided input:			
Date of consultation with Portfolio Holder(s) (if relevant)		n/a	
Relevant Council Plan Key Theme:			
Nottingham People			<input type="checkbox"/>
Living in Nottingham			<input type="checkbox"/>
Growing Nottingham			<input type="checkbox"/>
Respect for Nottingham			<input type="checkbox"/>
Serving Nottingham Better			<input type="checkbox"/>
Summary of issues (including benefits to citizens/service users):			
This report is to inform the Committee of decisions taken under urgency arrangements to approve Area Capital Schemes since the last meeting of the Committee.			
Recommendation(s):			
1	<p>To note the Area Capital scheme projects approved , in compliance with the City Council's Constitution, since the last meeting of the Area Committee as follows::</p> <p>3864 - Additional Litter Bins - £2,818 3865 - Kennington Rd Playground Improvements - £11,000 3885 - Footway Improvements - £57,047</p>		

1 Reasons for recommendations

- 1.1 Due to the restrictions placed upon working arrangements as a result of the current Covid-19 pandemic, it was not possible to hold a meeting of this Area Committee in March or July. The agenda for a meeting in March was published but the meeting had to be cancelled following Central Government announcement of restrictions to help prevent the spread of Covid-19, which included implementing Social Distancing and protecting vulnerable citizens.
- 1.2 The Council's Constitution allows for urgent funding requests from Area Capital Fund to be taken prior to the next meeting of an Area Committee as long as the decision has

regard to the outcome of consultation with the relevant ward councillors and the reason for urgency. Such decisions are then reported to the next meeting of the Area Committee. The Committee is asked to note that three such decisions have been taken since the Committee last met.

2 Background (including outcomes of consultation)

- 2.1 The City Council's Constitution enables some decisions within the remit of Area Committees to be taken by alternative routes if it is not possible to hold an Area Committee meeting or if decisions cannot feasibly wait until the next meeting. Delegation 82a allows officers to take urgent expenditure decisions relating to the Area Capital Fund, having regard to the outcome of consultation with relevant ward councillors and the reason for urgency. Such decisions should be reported to the next meeting of the relevant Area Committee.
- 2.2 The Committee is asked to note three Area Capital Fund decisions, that would ordinarily have been taken by this Committee, have been taken in accordance with Delegation 82a, as set out in the Council's Constitution. As, at the time, it was not known when the next meeting of the Committee would be, to ensure transparency, the decisions were published on the Council's website and full details can be viewed there.

3 Other options considered in making recommendations

- 3.1 The option to wait until the next Area Committee meeting was discounted as, at that time, it was not clear when it would be possible to hold the next meeting.

4 Finance colleague comments (including implications and value for money/VAT)

- 4.1 This element has been undertaken by Community Protection Colleagues prior to the initial proposal of schemes and the submission of a report to Area Committee in March 2020 which was then cancelled. Where relevant, details of financial implications can be found in the respective decision form, as published on the Council's website.

5 Legal and Procurement colleague comments (including risk management issues, and legal, Crime and Disorder Act and procurement implications)

- 5.1 This element has been undertaken by Community Protection Colleagues prior to the initial proposal of schemes. Where relevant, details of legal and procurement implications can be found in the respective decision form, as published on the Council's website.

6 Strategic Assets & Property colleague comments (for decision relating to all property assets and associated infrastructure) (Area Committee reports only)

- 6.1 n/a

7 Equality Impact Assessment (EIA)

- 7.1 An EIA is not required for this report as assessments are undertaken by Community Protection Colleagues prior to the initial proposal of schemes. Where relevant, details of equalities implications can be found in the respective decision form, as published on the Council's website.

8 List of background papers other than published works or those disclosing confidential or exempt information

8.1 None

9 Published documents referred to in compiling this report

9.1 Delegated decision reference numbers 3864, 3865 and 3885 can be viewed in full on the [City Council's Website](#).

Nottingham City Council Constitution

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